

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Wednesday, July 12, 2017 held at the HID office at 5:30 pm.**

Trustees Present: Lynn Wells (Chair), Ruth Woodin, Terry Sawiuk and Dave Peers

Administrative Officer: Diane Wood

Guests Present: Penny Escott, and Richard Tarnoff by telephone.

Regrets: None

Lynn Wells called the meeting to order at 5:30 pm.

ADOPTION OF AGENDA

Motion (Ruth/Terry) to adopt the agenda as presented.

CARRIED

MINUTES

The Minutes of the regular meeting of June 21, 2017 were circulated to the trustees prior to the meeting. Lynn confirmed that all trustees had read the minutes. She then called for any errors or omissions and there were none.

Motion (Ruth/Dave) to approve the regular meeting minutes of June 21, 2017 as circulated.

CARRIED

PETITIONS AND DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

Parks exemptions from water tolls and On/Off charges consultation vote tally:

The confidential town Consultation vote tally was presented to the trustees by Diane:

17 no

49 yes

Capital advance amortization schedule for the Hedley fire department fire truck:

Diane presented the trustees with the capital advance amortization schedule, and informed the trustees that Cynthia Kennedy at the Ministry of Finance said that the HFD can pay out the fire truck loan early without penalty at the end of the calendar year. Cynthia can provide an interest rate late this fall and this will be in effect for borrowing in 2018.

Diane will be contacting Joshua Craig at the Ministry of Community, Sport and Cultural Development for advice on paying out the Capital Advance and refinancing options.

Trisura Options:

Motion: (Lynn/Ruth) To review the Trisura Policy, provincial coverage and present options with the trustees.

CARRIED

Disaster/Emergency Preparedness information:

Graham and Lynn will get together and create a draft plan that will go before the fire department.

REPORTS

FIRE DEPARTMENT REPORT

Graham Gore read the July Fire Department Report into the record.

Motion: (Ruth/Dave) To approve the July 2017 Fire Department report as read.

CARRIED

The five year capital plan was referred to the finance committee

Terry Sawiuk congratulated the HFD for a great job on containing and efficiently putting out the recent local fires.

WATER REPORT

Dave Peers read the July Water System Report with one correction into the record.

Motion: (Dave/Ruth) To approve the July 2017 Water System report into the record.

CARRIED

Correction – The water leak described in the 4th paragraph of the water report was on Ellis Street not Cawston Ave. Richard will help Diane compose a letter to Michelle Jacobs regarding her water leak, options and responsibility.

ACCOUNT BALANCES

Diane read the June 30, 2017 account balance into the record

Motion: (Terry/Dave) To approve the June 30, 2017 account balances as read.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

Diane read the June 30, 2017 Water Operations YTD expense report into the record

Motion: (Ruth/Dave) To approve the June 30, 2017 Water System report as read.

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

Diane read the June 30, 2017 Fire department YTD expense report into the record

Motion: (Terry/Dave) To approve the June 2017 Fire Department YTD expense report as read.

CARRIED

Diane is to get back to the trustees about why the fire department supplies are over budget by \$800.

NEW BUSINESS

None

CORRESPONDENCE

None

BYLAWS

Bylaw No. 237 to be amended, a new category for parks exemption for water tolls and On/Off charges:

Motion: (Ruth/Dave) to approve an amendment to bylaw No. 237, creating a new category for parks showing zero water tolls and On/Off charges.

CARRIED

RESOLUTIONS

Resolution No. 152 for reading and signing:

Motion: (Terry/Dave) To approve resolution No. 152, authorizing registered letters to be sent out to accounts that are 90 days overdue, stating that water may be turned off unless paid in full by August 1, 2017.

CARRIED

ADJOURNMENT

Motion: (Ruth) To adjourn the meeting at 6:35 PM

Lynn Wells, Chair

Diane Wood, Administrative Officer