

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Wednesday, February 21, 2018 held at the HID office at 5:30 pm.**

Trustees Present: Lynn Wells, Ruth Woodin, Terry Sawiuk and Penny Escott.

Administrative Officer: Diane Wood

Guests Present: John Todd, Gary Ross, and Richard Tarnoff by phone

Regrets: Dave Peers

Lynn Wells called the meeting to order at 5:35 pm.

ADOPTION OF AGENDA

Motion (Ruth/Terry) to adopt the agenda as presented.

CARRIED

MINUTES

The Minutes of the regular meeting of January 17, 2018 were circulated to the trustees prior to the meeting. Lynn confirmed that all trustees had read the minutes. She then called for any errors or omissions and there were none.

Motion (Penny/Terry) to approve the regular meeting minutes of January 17, 2018 as circulated.

CARRIED

PETITIONS AND DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

Request for Community Works Funding: letter of acknowledgment, for informational purposes only.

Daly Ave. Watermain Upgrade: Consulting proposal fee analysis from ECORA and TRUE Consulting.

Motion (Ruth/Penny) to accept the proposal of TRUE Consulting for civil engineering services addressing the HID's Watermain upgrade project located along Daly Avenue, Kingston to Haynes. This project is being funded by the Regional District of Okanagan-Similkameen Community Works gas tax funding.

CARRIED

Water contract services: Written confirmation was received from Richard Tarnoff regarding his agreement to continue on his services until after the AGM, May 2, 2018, or until a suitable replacement is in place

Water toll Increase letter to the Hedley residents: The trustees agreed that the draft letter was satisfactory and is to be mailed out to all residents and renters prior to the water toll.

DesignWerks invoice for the Hedley Water System digital map:

Motion (Ruth/Penny) to approve payment to DesignWerks for work completed to date.

CARRIED

Pumphouse building. Insurance requirements: Richard Tarnoff will ask True Consulting if they would inspect the pumphouse building concrete wall and foundation. If they decline then he will find another engineer to do the inspection.

REPORTS

WATER REPORT

Ruth Woodin read the February Water System Report into the record.

Motion: (Ruth/Penny) To approve the February 2018 Water System report into the record.

CARRIED

FIRE DEPARTMENT REPORT

Graham Gore read the February Fire Department Report into the record.

Motion: (Penny/Terry) To approve the February 2018 Fire Department report as read.

CARRIED

Question to the Fire department: Do fire fighters require a criminal record check? Graham Gore will bring it up at the next joint chiefs meeting and report back to the HID trustees.

ACCOUNT BALANCES

Diane presented the January 31, 2018 account balance into the record

Motion: (Penny/ Ruth) To approve the January 31, 2018 account balances as presented.

CARRIED

REVENUE STATEMENT REPORT

Diane presented the January 31, 2018 Revenue statement report as presented.

Motion: (Penny/Terry) To approve the January 31, 2018 Revenue statement report as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

Diane presented the January 31, 2018 Water Operations YTD expense report into the record

Motion: (Penny/Terry) To approve the January 31, 2018 Water Operations YTD expense report as presented with one correction, incorrect amount listed for telephone expense.

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

Diane presented the January 31, 2018 Fire department YTD expense report into the record

Motion: (Penny/Ruth) To approve the January 31, 2018 Fire Department YTD expense report as presented.

CARRIED

NEW BUSINESS

Date for the 2018 AGM: Diane Wood proposed the 2018 AGM be on May 2, 2018 at 7pm.

Motion: (Ruth/Penny) To approve the proposed AGM to be held at the Hedley Seniors Centre on May 2, 2018 at 7 pm.

CARRIED

Date for the special meeting after 2018 AGM for the disposition of ballots and approval of the AGM minutes: Diane Wood proposed the 2018 special meeting be held at the HID office on May 9, 2018 at 10 am.

Motion: (Ruth/Penny) To approve the proposed special meeting to be held at the HID on May 9, 2018 at 10 am.

CARRIED

Approval from the HID trustees regarding Ken Hoyle participating on the Finance Committee:

Motion: (Penny/ Ruth) To approve Ken Hoyle participating on the Finance Committee.

CARRIED

CORRESPONDENCE

None

BYLAWS

None

RESOLUTIONS

None

ADJOURNMENT

Motion: (Ruth) To adjourn the meeting at 7:30 PM

Lynn Wells, Chair

Diane Wood, Administrative Officer