

**REGULAR BOARD MEETING  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Wednesday, September 19, 2018 held at the HID office at 10:00 am.**

**Trustees Present:** Lynn Wells, Ruth Woodin, Dave Peers, and Thomas Adams.

**Administrative Officer:** Diane Wood

**Guests Present:** Ross Grant, and Ken Hoyle.

Lynn Wells called the meeting to order at 10 am.

**ADOPTION OF AGENDA**

**Motion** (Ruth/Dave) to adopt the agenda as presented.

**CARRIED**

**MINUTES**

The Minutes of the regular meeting of August 15, 2018 were circulated to the trustees prior to the meeting. Lynn confirmed that all trustees had read the minutes. She then called for any errors or omissions and there were none.

**Motion** (Thomas/Ruth) to approve the regular meeting minutes of August 15, 2018 as circulated.

**CARRIED**

The Minutes of the Finance Committee meeting of August 22, 2018 were circulated to the Committee members prior to the meeting. Lynn confirmed that members had read the minutes. She then called for any errors or omissions and there were none. Four members of the Finance Committee were present at this meeting.

**Motion** (Thomas/Ruth) to receive the Finance Committee meeting minutes of August 22, 2018 as circulated.

**CARRIED**

The Minutes of the Finance Committee meeting of September 5, 2018 were circulated to the Committee members prior to the meeting. Lynn confirmed that all members had read the minutes. She then called for any errors or omissions and there were none. Four members of the Finance Committee were present at this meeting.

**Motion** (Ruth/Diane) to receive the Finance Committee meeting minutes of September 5, 2018 as circulated.

**CARRIED**

**PETITIONS AND DELEGATIONS** None

REPORTS

**WATER REPORT**

Ross Grant read the August Water System Report into the record.

**Motion:** (Thomas/Dave) To approve the August 2018 Water System report into the record.

**CARRIED**

### **FIRE DEPARTMENT REPORT**

Ken Hoyle read the August Fire Department Report into the record.

**Motion:** (Thomas/Ruth) To approve the August 2018 Fire Department report as read.

**CARRIED**

The new first responder/fire truck has an issue with the tank and the foam component isn't usable at the moment, Terry McFarlane and Doug Nimchuk are looking into the problem and will report back to the trustee.

### **BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

Water Operations Budget: The suggested public meeting to go over the 2019 Water Operations budget was not approved. The budget is still in the working stage and it was deemed too early to be presented for discussion.

Ken Hoyle requested it be recorded into the minutes that he feels this cancellation of a public meeting is unacceptable.

Fire Department Budget:

**Motion:** (Thomas/Dave) To approve the 2019 Fire Protection & Street Lighting Budget, Column #2 as presented with the addition of \$525.00 bringing the budget up to \$121,000.00

**CARRIED**

Arsenic Levels: The trustees would like to thank Jerry Wilkin for the great job on the Arsenic levels chart. Lynn has requested that Diane Wood continue inputting monthly information as it comes available.

Thomas Adams investigated and informed the trustees of the costs, pros & cons of a reverse osmosis; the cost was estimated at \$160,000.00, is not sufficient for large amounts of water, and chemicals would be required.

Thomas Adams gave a copy of his drawings and cost estimates to Ken Hoyle for the Pumphouse study, Thomas offered to get engineering costs for the Finance Committee for the Pumphouse.

REPORTS

### **ACCOUNT BALANCES**

Diane presented the August 31, 2018 account balance into the record

**Motion:** (Thomas/Ruth) To approve the August 31, 2018 account balances as presented.

**CARRIED**

### **WATER OPERATIONS YTD EXPENSE REPORT**

Diane presented the August 31, 2018 Water Operations YTD expense report with one correction to the Operating Capital Expense formula into the record.

**Motion:** (Ruth/Thomas) To approve the August 31, 2018 Water Operations YTD expense report with the Capital Expense formula corrected.

**CARRIED**

### **FIRE DEPARTMENT YTD EXPENSE REPORT**

Diane presented the August 31, 2018 Fire department YTD expense report with one correction into the record

**Motion:** (Thomas/Dave) To approve the August 31, 2018 Fire Department YTD expense report with a correction and to send a copy to the Fire department.

**CARRIED**

**Motion:** (Thomas/Ruth) To approve selling the Old Fire Truck with the ladder included.

**CARRIED**

### **NEW BUSINESS**

Cost of Living increase:

**Motion:** (Thomas/Dave) To approve Diane Wood to receive an 2.5% cost of living annual increase to start January 1, 2019.

**CARRIED**

HID property: Discussion tabled for March 2019 for further discussion.

Locking bulletin case: Diane Wood requests the purchase of a new locking HID bulletin board to replace the old degraded one.

**Motion:** (Thomas/Dave) To approve the purchase of a new locking bulletin board, the cost to be allocated to office expense and shared between Fire and Water.

**CARRIED**

By-Election: To approve the proposed By-Election date of October 17, 2018,

**Motion:** (Ruth/Thomas) To approve the By-Election be held on October 17, 2018, 7 pm, at the Hedley Seniors Centre.

**CARRIED**

Roles & Responsibilities of Trustee: Information for the trustees was compiled by Lynn Wells and distributed to the trustees for informational purposes.

**CORRESPONDENCE:** None

**BYLAWS**

Bylaw # 244, 2019 Fire & Street Lighting Bylaw to receive 1<sup>st</sup> & 2<sup>nd</sup> reading and approval.

**Motion:** (Ruth/Thomas) To approve the first and second reading of bylaw #244 "2019 Fire & Street lighting Bylaw.

**RESOLUTIONS**

None

**ADJOURNMENT**

**Motion:** (Ruth) To adjourn the meeting at 11:57 AM

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Lynn Wells, Chair

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Diane Wood, Administrative Officer