

**REGULAR BOARD MEETING  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Wednesday, October 17, 2018 held at the HID office at 10:00 am.**

**Trustees Present:** Lynn Wells, Dave Peers, and Thomas Adams.

**Administrative Officer:** Diane Wood

**Guests Present:** Marianne McLaren, Mark Woodcock, Michelle Jacobs and Ken Hoyle.

**Regrets:** Ruth Woodin

Lynn Wells called the meeting to order at 10 am.

**ADOPTION OF AGENDA**

**Motion** (Dave/Thomas) to adopt the agenda as presented.

**CARRIED**

**MINUTES**

The Minutes of the regular meeting of September 19, 2018 were circulated to the trustees prior to the meeting. Lynn confirmed that all trustees had read the minutes. She then called for any errors or omissions and there were none.

**Motion** (Dave/Thomas) to approve the regular meeting minutes of September 19, 2018 as circulated.

**CARRIED**

The Minutes of the Finance Committee meeting of October 2, 2018 were circulated to the Committee members prior to the meeting. Lynn confirmed that members had read the minutes. She then called for any errors or omissions and there were none. Four members of the Finance Committee were present at this meeting.

**Motion** (Thomas/Dave) to receive the Finance Committee meeting minutes of October 2, 2018 as circulated.

**CARRIED**

**PETITIONS AND DELEGATIONS** None

**REPORTS**

**WATER REPORT**

Michelle Jacobs read the September Water System Report into the record.

**Motion:** (Dave/Thomas) To approve the September 2018 Water System report into the record.

**CARRIED**

**FIRE DEPARTMENT REPORT**

Ken Hoyle read the September Fire Department Report into the record.

**Motion:** (Dave/Thomas) To approve the September 2018 Fire Department report as read.

**CARRIED**

**Motion:** (Dave/Thomas) To ask the Fire Department to post and sell the Hedley Fire department first responder van to local residents. Sealed bids to be dropped off to the Fire Department before November 15, 2018. Bids will be opened on November 16, 2018.

**CARRIED**

John Todd asked that it be made very clear in the advertizing that the responder van cannot be used as an emergency service vehicle, and these stipulations are to be included in the terms of sale.

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

2019 Water Operations Budget: John Todd gave an explanation of the 2019 Water Operations budget prior to approval.

**Motion:** (Thomas/Dave) To approve the 2019 Water Operations budget.

**CARRIED**

Bylaw #244, previously approved, "2019 Water Toll bylaw":.

**Motion:** (Thomas/Dave) To rescind Bylaw # 244, "2019 Water Toll Bylaw", previously approved at the August 15, 2018 regular HID board meeting.

**CARRIED**

Bylaw #245, the "2019 Water Toll bylaw" to receive 1<sup>st</sup> and 2<sup>nd</sup> reading and approval:

**Motion:** (Dave/Thomas) To approve Bylaw #245 "2019 Water Toll Bylaw".

**CARRIED**

Pumphouse replacement study and committee:

**Motion:** (Dave/Thomas) To receive the October 10, 2018 pumphouse study draft submitted by Ken Hoyle

**CARRIED**

**Motion:** (Lynn/Thomas) To approve the creation of a pumphouse study committee. Committee members are to follow the terms of reference in the current Pump house study document.

**CARRIED**

REPORTS

**ACCOUNT BALANCES**

Diane presented the September 30, 2018 account balance into the record

**Motion:** (Thomas/Dave) To approve the September 30, 2018 account balances as presented.

**CARRIED**

### **WATER OPERATIONS YTD EXPENSE REPORT**

Diane presented the September 30, 2018 Water Operations YTD expense report into the record.

**Motion:** (Thomas/Dave) To approve the September 30, 2018 Water Operations YTD expense report as presented.

**CARRIED**

### **FIRE DEPARTMENT YTD EXPENSE REPORT**

Diane presented the September 30, 2018 Fire department YTD expense report into the record.

**Motion:** (Dave/Thomas) To approve the September 30, 2018 Fire Department YTD expense report as presented.

**CARRIED**

### **NEW BUSINESS**

Appoint Auditors for 2018:

**Motion:** (Thomas/Dave) To approve putting appointment of auditors for the 2018 audit out for proposal, John Todd will follow up on proposals from auditors.

**CARRIED**

2019 AGM proposed date for April 17, 2019:

**Motion:** (Thomas/Dave) To approve April 17, 2019 as the official date set for the HID AGM to be held at the Hedley Seniors Centre at 7 pm.

**CARRIED**

**CORRESPONDENCE:** None

**BYLAWS:** Bylaw's number #244 & #245 were moved to "Business arising from the minutes and unfinished business" to allow for continuity and efficiency.

**RESOLUTIONS:** None

### **ADJOURNMENT**

**Motion:** (Thomas) To adjourn the HID regular board meeting at 12:06 PM

#### ADDENDUM TO THE MINUTES

The meeting was reconvened Lynn Wells (Chair) on Wednesday, October 17, 2018 at 3:36 pm. With Trustees Thomas Adams and Dave Peers present.

**Motion:** (Lynn/Thomas) to rescind the motion to approve the September 30, 2018 Water Operations YTD expense report because of errors.

**Motion:** (Thomas/Dave) to approve the corrected September 30, 2018 Water Operations YTD expense report.

**Motion:** (Thomas) To adjourn the reconvened meeting at 3:50PM

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Lynn Wells, Chair

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Diane Wood, Administrative Officer