

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Wednesday, November 21, 2018 held at the HID office at 10:00 am.**

Trustees Present: Lynn Wells, Dave Peers, Ruth Woodin, and Westley Mufford.
Administrative Officer: Diane Wood

Guests Present: Marianne McLaren, Mark Woodcock, John Todd, Ross Grant, and Ken Hoyle.

Regrets: Diane Wood

Lynn Wells called the meeting to order at 10 am.

ADOPTION OF AGENDA

Motion (Dave/Wes) to adopt the agenda as presented.

CARRIED

MINUTES

The Minutes of the regular meeting of October 17, 2018 were circulated to the trustees prior to the meeting.

Motion (Lynn/Ruth) to receive the regular meeting minutes of October 17, 2018 as circulated.

PETITIONS AND DELEGATIONS None

REPORTS

WATER REPORT

Ross Grant read the October Water System Report into the record.

Motion: (Wes/Dave) To approve the October 2018 Water System report into the record.

CARRIED

Diane to solve E-Transfer issue to facilitate Travis Barck's water contract employees pay cheque distribution being more convenient.

FIRE DEPARTMENT REPORT

Ken Hoyle read the October Fire Department Report into the record.

Motion: (Wes/Dave) To approve the October 2018 Fire Department report as read.

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

20 Mile Creek crossing: For discussion

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By-Election date for vacant trustee position:

Motion: (Ruth/Dave) To approve the proposed by-election date of January 23, 2019.

CARRIED

Finance committee disbandment:

Motion: (Lynn/Ruth) To approve disbanding the Finance Committee for the remainder of 2018

CARRIED

The Finance Committee was responsible only for developing and recommending 2019 budgets for the Fire department/Street lighting and Water Department.

Motion: (Lynn/Ruth) To appoint John Todd (CPA) as a finance advisor to the Hedley Improvement District trustees and Chief Administrative/Finance Officer. Responsibilities will include: providing advice on improvements to the budgeting process, year-to-date financial reports and long-term budgeting and planning. This is a volunteer position for the 2019 fiscal year.

CARRIED

The position of Financial Advisor to the HID was accepted by John Todd and passed.

REPORTS

ACCOUNT BALANCES

Ruth presented the October 31, 2018 account balance into the record

Motion: (Ruth/Dave) To approve the October 31, 2018 account balances as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

Ruth presented the October 31, 2018 Water Operations YTD expense report into the record.

Motion: (Wes/Dave) To approve the October 31, 2018 Water Operations YTD expense report as presented.

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

Ruth presented the October 31, 2018 Fire department YTD expense report into the record.

Motion: (Dave/Wes) To approve the October 31, 2018 Fire Department YTD expense report as presented.

CARRIED

Ken Hoyle suggests that the reports not be read outloud at the meetings.

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CORRESPONDENCE: Anonymous letter was read and filed

BYLAWS: None

RESOLUTIONS: None

ADJOURNMENT

Motion: (Thomas) To adjourn the HID regular board meeting at 11:15 PM

Lynn Wells, Chair

Diane Wood, Administrative Officer