

**REGULAR BOARD MEETING  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Tuesday, February 18, 2019 held at the HID office at 10:00 am.**

**Trustees Present:** Lynn Wells, Ralph Olund, Wes Mufford, Dave Peers and Ross Grant.

**Regrets:** None

**Administrative Officer:** Alice Christensen

**Guests Present:** Simon Harris (Water Operator)

**CALL TO ORDER**

Wes Mufford, acting chairperson, called the meeting to order at 10:35 am.

**ADOPTION OF AGENDA**

Two items were presented to the board for addition to the agenda.

**Motion** (Lynn/Ralph) to adopt the amended agenda.

**CARRIED**

**ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES**

**Motion:** (Lynn/Ralph) To receive and accept into record the minutes from the January 20, 2020 regular board meeting.

**CARRIED**

**Motion:** (Lynn/Dave) To receive and accept into record the minutes from the January 28, 2020 special board meeting.

**CARRIED**

**PETITIONS AND DELEGATIONS** None

**FIRE & WATER OPERATIONS REPORTS**

FIRE DEPARTMENT REPORT

Administrator presented the Fire Department report for January 2020 to the board of trustees on behalf of the FD manager, a copy will be attached to these minutes upon approval.

**Motion:** (Lynn/Dave) To approve and accept the Fire Department report as presented.

**CARRIED**

WATER DEPARTMENT REPORT

Simon Harris presented the January 2020 Water Department report, a copy will be attached to these minutes upon approval.

**Motion:** (Wes/Ralph) To approve and accept the Water Report as presented.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

MEETING re: FIRST RESPONDER CALLS, CRM & BCEHS

A meeting was held on Feb. 3/2020 to discuss the implications of the new CRM module as the chairperson was reluctant to sign the letter drafted by the HFD regarding the decision to discontinue training of medical first responders. The module was originally designed with

highly populated urban areas in mind, but it is now being discovered this blanket module doesn't work well with smaller communities. This matter will be discussed further. Minutes were taken of this meeting and will be distributed.

#### HEDLEY WATER SYSTEM UPDATE

The water operator put together a rough estimate on what the possible costs of upgrading the Hedley water system would be. The estimate is based on the costs associated with the recent Daly Avenue upgrade project. Types of lines and potential looping of dead ends were discussed as well. The trustees acknowledge receipt of the estimate for informational purposes only.

#### OFFICE LIGHTING UPGRADE

Michelle Jacobs presented a quote for the upgrading of the light fixtures to LED fixtures within the HID office and Fire Department. The trustees decided it would be cheaper to pick up the new LED fixtures themselves and have them professionally installed. The administrator was asked to contact Michelle Jacobs and Anthony Bedford to submit quotes for installation of 5 LED fixtures in the HID office and 20 in the HFD only.

**Motion:** (Lynn/Wes) To approve Ross Grant purchasing the new LED light fixtures and obtaining quotes for the installation.

**CARRIED**

#### **NEW BUSINESS**

##### CAPRI INSURANCE – CYBER INSURANCE

Administrator confirmed that the cyber insurance does cover ransomware, hacking, data theft etc. and informed the trustees that the cost of the cyber insurance depends on the HID gross revenue. Administrator was directed to provide the insurance provider with the gross revenue in order to obtain a more accurate quote.

**CORRESPONDENCE** None

**BYLAWS** None

**RESOLUTIONS** None

**NEXT MEETING:** Monday, March 16, 2020 at 10:00am

#### **ADJOURNMENT**

**Motion:** (Wes) To adjourn the HID regular board meeting at 12:09pm.

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Wes Mufford, Acting Chair

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Alice Christensen, Administrative Officer