

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, March 16, 2020 held at the HID office at 10:00 am.**

Trustees Present: Lynn Wells, Ralph Olund, Wes Mufford, Dave Peers and Ross Grant.

Regrets: Simon Harris (Water Operator)

Administrative Officer: Alice Christensen

Guests Present: John Todd, Ken Hoyle

CALL TO ORDER

Ralph Olund, acting chairperson, called the meeting to order at 10:12 am.

ADOPTION OF AGENDA

Motion (Lynn/Dave) to adopt the agenda presented.

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion: (Ralph/Wes) To receive and accept into record the minutes from the February 18, 2020 regular board meeting.

CARRIED

PETITIONS AND DELEGATIONS None

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

Ken Hoyle, fire department manager, presented the Fire Department report for February 2020, a copy will be attached to these minutes upon approval.

Motion: (Lynn/Ralph) To approve and accept the Fire Department report as presented.

CARRIED

The FD manager also gave a brief update on the CEPF Grant. The Fire Department was approved for the grant. The HID will need to apply for half of the funding upfront and the remaining grant money will be dispersed after all receipts have been submitted.

WATER DEPARTMENT REPORT

Administrator presented the February 2020 Water Department report on behalf of the water operator, a copy will be attached to these minutes upon approval.

Motion: (Lynn/Ralph) To approve and accept the Water Report as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

WASP KITS

The monies received from the residents who purchased a WASP kit back in July 2019 from the fire department were returned to the fire department. The fire department was also given an invoice for the reimbursement of the HID money used to purchase the WASP kits as they are to pay back the money to the HID. The WASP kits purchase and sales should have been handled as a 'hotdog' sale for fund raising for the fire department. Any future sales and purchases of these

kits will need to be handled by the fire department and treated as a fund-raising project.

INTERIOR HEALTH - HEDLEY WATER SYSTEM UPDATE

The trustees are continuing to collect information and costing regarding filtration systems and upgrades to the water system as per the recommendations from Interior Health. There are no new updates at this time.

OFFICE LIGHTING UPGRADE

Anthony Bedford Electric submitted a quote for the purchase and installation of new LED lights in the HID office and firehall. Ross will speak to Michelle Jacobs about submitting a quote. In the meantime, Ross will see if he can get the lights. The matter has been tabled until quote and further information regarding costs has been received.

CYBER INSURANCE

Topic has been tabled until a quote from the insurance provider has been received.

NEW BUSINESS

OMLAND HEAL – AUDIT PLANNING LETTER

Administrator presented the board with the audit planning letter for their review. No action to be taken at this time.

HEDLEY RESIDENTS NEWSLETTER

A draft copy of the newsletter written by the Chair was distributed for the trustees to review and comment on. There were a couple minor changes noted. The trustees were in agreement that the newsletter can be distributed amongst the owners/residents of Hedley once the noted changes were completed.

CORRESPONDENCE None

BYLAWS None

RESOLUTIONS None

NEXT MEETING: Monday, April 20, 2020 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 11:00pm.

Ralph Olund, Acting Chair

Alice Christensen, Administrative Officer