

**Amended MINUTES of the Board Meeting of the
HEDLEY IMPROVEMENT DISTRICT held on
Monday, April 27, 2020 at 1:00 pm**

Trustees Present: Lynn Wells, Ralph Olund, Wes Mufford, Dave Peers and Ross Grant.

Administrative Officer: Alice Christensen

Regrets: None

Guests: None

CALL TO ORDER

Dave Peers, acting chair, called the meeting to order at 1:01pm.

ADOPTION OF AGENDA

Motion (Lynn/Ross) to adopt the agenda with one addition under New Business – Loose Ends email from Ken Hoyle.

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Minutes from the March 16, 2020 regular board meeting were presented and reviewed individually by the trustees

Motion (Wes/Ralph) to accept and approve the minutes as presented.

CARRIED

Minutes from the March 16, 2020 in-camera board meeting were presented and reviewed individually by the trustees

Motion (Lynn/Wes) to accept and approve the minutes as presented.

CARRIED

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for March 2020 was presented and reviewed individually by the trustees.

Motion: (Wes/Ralph) To approve and accept the March 2020 balance sheet as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The year-to-date expense report for March 2020 were presented and reviewed individually by the trustees.

Motion: (Wes/Lynn) To approve and accept the March 2020 Water Operations YTD expense report as presented.

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The year-to-date expense reports for March 2020 was presented and reviewed

individually by the trustees.

Motion: (Lynn/Ross) To approve and accept the March 2020 Fire Department YTD expense report as presented.

CARRIED

Motion: (Dave/Ross) To maintain the 2020 Fire Department Budget and allocations as originally approved when budget was created.

CARRIED

2019 DRAFT FINANCIALS

The 2019 draft financials have been received from the auditors. The trustees have postponed the approval at this time to allow the reports to be examined closely.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

POSTPONEMENT OF REGISTERED LETTERS

Due to the COVID-19 pandemic, the HID is unable to follow through with Resolution 158 - the shutting off of the water to the homes of those residents that have water tolls 90+ days overdue.

Motion: (Lynn/Ross) To amend the motion made at the March 16th in-camera meeting to pass resolution 158, the sending of registered letters to those with water tolls 90+ days overdue will occur once the pandemic situation is over.

CARRIED

NEW BUSINESS

EMAIL FROM KEN HOYLE

Lynn Wells had received an email from Ken Hoyle listing items that that the trustees should be accomplishing during the COVID-19 pandemic. Lynn had replied to Ken and shared the responses with the other trustees. A few tasks are already underway while others have been delegated to Ken Hoyle to oversee. The trustees will take over the installing of a new bulletin board at the HID office. The improvements to the HID building interior lighting are experiencing difficulties due to the COVID-19 pandemic and are currently not a high priority. Project will resume once the situation has calmed.

RESOLUTIONS AND BYLAWS

RESOLUTION # 159

The 2020 Sprinkling Regulations resolution was presented for reading and signing. The trustees have decided to keep the resolution the same as previous years with exception to the dates as they should reflect the current year. There will also be an added notice explaining the need for regulations and pump usage.

Motion: (Dave/Lynn) To pass Resolution no. 159 – Sprinkling Regulations

CARRIED

BYLAW # 251

The 2020 Assessment Bylaw was presented to the trustees at this time due to the

COVID-19 pandemic situation. The bylaw is not usually passed until May but with the uncertainty of public gatherings it was brought up now to ensure the office administration tasks can continue without issue. This bylaw is to provide for making the assessment roll and to determine the basis of assessment.

Motion: (Ross/Ralph) To approve Bylaw # 251 – 2020 Assessment Bylaw first and second reading

CARRIED

COURT OF REVISION

Motion: (Dave/Lynn) To set the Court of Revision date for Monday, June 15, 2020 at 9:30am, 30 minutes prior to the regular board meeting.

CARRIED

NEXT MEETING: The next scheduled meeting will be held on Monday, June 15, 2020 at 10:00am

ADJOURNMENT

Motion: (Dave) To adjourn the meeting at 1:56pm

Dave Peers, Acting Chair

Alice Christensen, Administrative Officer