

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Tuesday, May 21, 2019 held at the HID office at 10:00 am.**

Trustees Present: Lynn Wells, Dave Peers, Ralph Olund, and Ross Grant.

Administrative Officer: Alice Christensen

Guests Present: Simon Harris, Ken Hoyle, Gerry Wilkin

Regrets: Wes Mufford

CALL TO ORDER

Lynn Wells called the meeting to order at 10:12 am.

ADOPTION OF AGENDA

Motion (Ross/Dave) to adopt the agenda as presented and with the inclusion of 3 additional items; firehall door, date change of meeting, and assessment by-law.

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Minutes from the April 2019 regular board meeting were presented however as a quorum of members who attended the last meeting was not reached, the minutes can only be noted as received.

PETITIONS AND DELEGATIONS None

FIRE & WATER OPERATIONS REPORTS

WATER REPORT

Simon Harris presented the Water Operator's report for April 2019 to the board of trustees.

Motion: (Ralph/Dave) To approve and accept into record the April 2019 Water System report as presented.

CARRIED

Question: Lynn Wells; Have you been measuring the depth of the water in the well? Answer; Simon Harris; Yes. I don't have the exact figures with me, but it is up. It is continuing to rise with the spring runoff. It was at approx. 55 feet when I first started and now it is about 47. The measurement gets less as the water rises.

FIRE DEPARTMENT REPORT

Ken Hoyle presented the Fire Department report for April 2019 to the board of trustees.

Motion: (Ross/Ralph) To approve and accept into record the April 2019 Fire Department report as presented.

CARRIED

Question: Lynn Wells; I have a question regarding the panic door for the back of the firehall at the rear exit. It is a safety issue, so it is important. Answer: Ken Hoyle; Doug Nimchuk was supposed to speak to you about that. It's no longer on our agenda but now that it has been brought up again, it will be.

FINANCIAL REPORTS

BALANCE SHEET as at April 30th

Balance Sheet was presented and reviewed individually by the trustees.

Motion (Dave/Ralph) to approve the balance sheet as presented.

CARRIED

Question: Ross Grant; How are the term deposits working out? Do they bring in more capital?

Answer: Lynn Wells; they are paying out at a higher interest rate than a regular chequing account. One term will be maturing this year.

Further discussion between the members took place on interest rates but at this point the term deposit is locked in so they will ask John Todd to investigate further when the time comes.

WATER OPERATIONS YTD EXPENSE REPORT as at April 30th

The year-to-date expense report was presented to the trustees and reviewed individually. It was noted that repairs & maintenance will be going up next month due to recent water repairs.

Motion: (Dave/Ralph) To approve and accept the April 2019 Water Operations YTD expense report as presented.

CARRIED

Comment: Lynn Wells; We are a third of the year as of the end of April and the expenditures are right in line with that so far.

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The year-to-date report as at April 30th was presented with the changes requested by the fire department at a previous meeting.

Motion: (Ross/Ralph) To approve and accept the April 30, 2019 Fire Department YTD expense report as presented.

CARRIED

Question: Ross Grant; Communications, what is that for? Answer: Lynn Wells; Radios, etc.

Question: Ralph Olund; What is the meaning of the renewal reserve? Answer: Lynn Wells;

Savings for the purchase of a new pumper truck. The last one cost approx. \$300,000. Question;

Ross Grant; Do we have to replace the streetlights when it comes to the LED upgrade? Answer:

Lynn Wells; We don't now yet. In some communities, Fortis has charged for the replacement and some communities it has been done at no cost. There is no schedule set yet.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

USIB/HID EMERGENCY PLANNING UPDATE

Lynn Wells provided an update on the emergency planning meeting with the USIB and RDOS. Graham and Lynn have been attending the meetings at the Band office. Marie Parlsey chairs the meetings. Lynn has noted that her and Graham have not been receiving the minutes of these meetings and Marie will fix that. Doug Nimchuk will be taking over for Graham after Graham moves. This is mostly for local emergency response as the RDOS is already set up. Ruth Woodin and Lynn will be meeting this week to prepare the notices for emergency contact info update. This has been an ongoing plan but is at the mercy of the USIB as they were able to secure the funding for this project.

PROPOSAL TO MAINTAIN HEDLEY FIRE HYDRANTS

The maintaining of the fire hydrants will be put out to tender therefore the proposal submitted by Simon Harris will be tabled until the fire department has issued a terms of reference.

PROFIT/LOSS STATEMENTS

John Todd has volunteered his time to sit with Alice and learn what types of reports are produced by the H.I.D. accounting program to see what can be generated to revise the financial statements.

NEW BUSINESS

END OF PROBATIONARY PERIOD FOR OFFICE ADMINISTRATOR

Alice Christensen has reached her 3-month probationary period as Administrator/Financial Officer with the H.I.D. and provisions set out in her employment contract will continue as stated.

WATER PROVISION REQUEST FOR BALL PARK

Mike Galics has verbally expressed to two board members that he would like to have the water at the ballpark turned on so they can water/use the grass. This will enable the kids to use the park as intended. The board has agreed that a detailed written request outlining the plan of action should be submitted to the board. The board will also need to look at changing the bylaw because as it stands now, no one is allowed to water more than a third of an acre. The ballpark is approximately 2 acres possibly more. The ballpark is Crown Land and is being leased by the Community Club and is to be used for recreational purposes only.

CHANGE OF DATE/TIME FOR BOARD MEETINGS

Lynn Wells has suggested to move the date of the regular monthly meetings to Tuesday to allow for more time to prepare for meetings. Alice has suggested that Mondays are ok for the meetings as long as they were held later in the day.

Motion (Ralph/Dave) to move the monthly meetings to every third Monday afternoon at 1:00pm.

CARRIED

CORRESPONDENCE: None

BYLAWS: Bylaw #246 – Assessment Bylaw – To provide for making the assessment roll and to determine basis of assessment.

2019 Assessment Bylaw #246: Received first and second reading

Motion: (Ross/Ralph) To approve Assessment Bylaw #246 first and second reading.

CARRIED

This bylaw is mandated by the government and is repeated annually.

Court of Revision date:

Motion: (Lynn/Ralph) To approve the Court of Revision date to be set for Monday, June 17, 2019 at 12:30 pm prior to the regular board meeting. Lynn Wells, Ralph Olund and Alice Christensen will attend.

CARRIED

RESOLUTIONS: None

Question: Ross Grant; Being a new trustee, in the areas of trust, what are we supposed to be entrusted to? Answer: Lynn Wells; Currently Dave is the liaison with the water department and then we need someone to liaise with the fire department. Ross Grant; I work well with Ken so I can do that. And any time you need help with the water department, I can help with that too. Lynn Wells; I will now pass on the task of contacting Doug Nimchuk about the door for the firehall to you, Ross. Ross Grant; OK, I will get a hold of him.

ADJOURNMENT

Motion: (Lynn) To adjourn the HID regular board meeting at 11:02am.

NEXT MEETING: Monday, June 17, 2019 at 1:00pm

Lynn Wells, Chair

Alice Christensen, Administrative Officer