

**Amended MINUTES of the Board Meeting of the
HEDLEY IMPROVEMENT DISTRICT held on
Monday, July 20, 2020 at 10:00 am**

Trustees Present: Lynn Wells, Ralph Olund, Wes Mufford, and Dave Peers.

Administrative Officer: Alice Christensen

Regrets: Ross Grant

Guests: None

CALL TO ORDER

Lynn Wells, chair, called the meeting to order at 10:10 am.

ADOPTION OF AGENDA

Motion: (Dave/Wes) to adopt and accept the agenda as presented

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Minutes from the June 15, 2020 in-camera board meeting were presented and reviewed individually by the trustees

Motion: (Wes/Ralph) To accept and approve the June 15, 2020 minutes as presented.

CARRIED

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The Fire Department report for June 2020 was presented to the trustees and reviewed individually. Approved copy will be attached to these minutes.

Motion: (Wes/Ralph) To approve and accept the June 2020 fire department report as presented.

CARRIED

WATER DEPARTMENT REPORT

The Water Department report for June 2020 was presented to the trustees and reviewed individually. Approved copy will be attached to these minutes.

Motion: (Wes/Ralph) To approve and accept the June 2020 water report as presented.

CARRIED

There was discussion regarding issuing a sprinkling ban to reduce the need for the 60hp pump as we are in a stage 3 heat wave. The use of the 60hp pump brings with it a higher arsenic level and the trustees would like to avoid water usage restrictions during the Covid-19 pandemic. The ban would prohibit sprinkler use and allow for hand watering only.

Motion: (Dave/Ralph) To send out a notice to all residents noting a sprinkler restriction during the heat wave.

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

HID BUILDING REAR OUTDOOR FAUCET

The faucet at the rear of the HID building is not connected to the building's water system. Dave,

Wes, and Ralph will have a look at the piping and determine route of repair.

FIRE DEPARTMENT MANAGER JOB DESCRIPTION

The firehall manager brought to the trustees' attention that some of the tasks have changed since Sept. 2019. The trustees and the administrator agreed to the changes and noted no further changes are necessary at this time.

Motion: (Dave/Ralph) To accept the fire department manager job description changes and to include "Additional responsibilities as required".

CARRIED

FIREHALL PANIC DOOR

Ross Grant was absent from the meeting therefore the update on the panic door has been tabled.

RESIDENTIAL WATER ISSUE

As per a matter brought forth by homeowner correspondence last month - The administrator contacted Adam Cunningham with the RDOS and unfortunately, he is booked until September and is unable to help with leak detection in Hedley at this time. Lynn Wells will contact Andrew Reeder and see if there is a chance we can get Adam out here earlier or if he knows of another company that is able to do leak detection.

CURBSTOP LOCATED

Simon has provided an update on the 'missing' curbstop noted in homeowner correspondence from last month, the curbstop has been located.

STORAGE SHED UPGRADES – SITE CLEAN UP AND TRAINING ROOM REPAIRS

The trustees reviewed Ken Hoyle's proposal for site upgrades to the HID grounds including the area behind the storage building and have decided to forego the proposal at this time as there is no funding in either of the budgets for this project nor for the upkeep and maintenance. The fire department officers have informed the trustees that they will be moving forward on the repairs to the training room wall around the electrical box and the cost for this will come out of the fire department budget. The trustees have agreed this is acceptable.

HID BULLETIN BOARD

This topic has been tabled as Ross Grant was absent from the meeting.

NEW BUSINESS

HEDLEY COMMUNITY STRUCTURE PROTECTION PLAN

The trustees will review the binder left by Ken Hoyle and will provide comments, if any.

RESPONSE LOGIC SET UP

The trustees have reviewed the package provided by Ken Hoyle and have no comments.

SAGE 50 UPDATE

The administrator provided the trustees with a quote for an upgrade to the Sage 50 accounting program currently used. The upgrade offers 2 users, product updates and unlimited support. The quote was reviewed and more information is needed before a decision can be made.

RESOLUTIONS AND BYLAWS

None

CORRESPONDENCE

None

NEXT MEETING: Monday, August 17, 2020 at 11:00am

ADJOURNMENT

Motion: (Dave) To adjourn the meeting at 12:45 pm

Lynn Wells, Chair

Alice Christensen, Administrative Officer