

# MINUTES of the Board Meeting of the HEDLEY IMPROVEMENT DISTRICT held on Monday, August 17, 2020 at 11:00 am

**Trustees Present:** Lynn Wells, Ralph Olund, Wes Mufford, Ross Grant, and Dave Peers.

**Administrative Officer:** Alice Christensen

**Guests:** None

## CALL TO ORDER

Lynn Wells, chair, called the meeting to order at 11:08 am.

## ADOPTION OF AGENDA

**Motion:** (Dave/Ralph) to adopt and accept the agenda as presented

**CARRIED**

## ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Minutes from the July 20, 2020 board meeting were presented and reviewed individually

**Motion:** (Ralph/Wes) To accept and approve the July 20, 2020 minutes as presented.

**CARRIED**

## FIRE & WATER OPERATIONS REPORTS

### FIRE DEPARTMENT REPORT

The Fire Department report for July 2020 was read out loud by Ross. Approved copy will be attached to these minutes.

**Motion:** (Ralph/Ross) To approve and accept the July 2020 fire department report as presented.

**CARRIED**

### WATER DEPARTMENT REPORT

The Water Department report for July 2020 was read out loud by Ross. Approved copy will be attached to these minutes.

**Motion:** (Wes/Dave) To approve and accept the July 2020 water report as presented.

**CARRIED**

The water operator also submitted an incident report on the structure fire located at 1108 Kingston during the early hours of August 2, 2020.

**CARRIED**

## BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

### HEDLEY WATER SYSTEM

Interior Health has submitted a request for an update on the plans to rectify the arsenic problem. The USIB has been conducting water quality tests along the Similkameen and there are early discussions that the USIB may propose to develop a water system that would distribute water to the Band and to Hedley as well. In the meantime, the trustees will consider getting the service lines flushed. Lynn asked Dave to find a company that can do this. Lynn will also respond to Interior Health with the update.

### HID BUILDING REAR OUTDOOR FAUCET

The faucet at the rear of the HID building has not yet been connected to the building's water

system. The repair had been started but halted due to being unable to locate the main shut off and then finding out the curb stop needs repair.

#### FIREHALL PANIC DOOR

The Panic bar has been installed on the rear door of the fire hall however, there is an issue with the lock that needs to be repaired.

#### RESIDENTIAL WATER ISSUE

Teales Water Utility Services will be onsite August 20/20 with their specialized leak detection equipment to help determine the cause of a problem with a residential water issue. Lynn will confirm the time.

#### HID BULLETIN BOARD

Ross said the Staples is a 'no go' for the bulletin board and will hire a carpenter to build a cabinet style box for a message board.

#### HEDLEY COMMUNITY STRUCTURE PROTECTION PLAN

Prior to the meeting, the trustees reviewed the binder left by Ken Hoyle and comments were provided. An updated version was received and reviewed by the trustees and they have no further comments.

#### SAGE 50 UPDATE

The administrator provided the trustees with answers to their questions regarding the Sage 50 update but it was agreed it would be prudent to wait until a second computer/desk can be set up before committing to the update.

#### HID LANDSCAPING

Ken Hoyle is disputing the trustees' decision to forego his proposal for landscaping the area between the HID building and the HID storage shed because Hedley is currently being assessed as a FireSmart Community and Ken thinks the HID building should lead by example. The trustees have decided to apply xeriscaping principles to the area and will have the small trees at the north side of the building removed and will put in a rock garden. Xeriscaping is mentioned in the 'FireSmart Guide to Landscaping' as a practical way to minimize water consumption and reduce fire risk.

**Motion:** (Lynn/Ross) To hire the local tree-faller to remove the small trees and shrubbery around the HID Building.

**CARRIED**

### **NEW BUSINESS**

#### SURVEY OF HEDLEY PROPERTY OWNERS

A survey to the Hedley property owners regarding what to do about the arsenic was presented to the board for review however in light of the recent findings with the USIB and their water quality testing and possible new water system, the survey has been tabled until the USIB, RDOS and IHA have come up with some other ideas.

#### USIB FIRE PROTECTION AGREEMENT

With the approval of the 2021 Fire Protection/Streetlighting Budget, an increase to the USIB Fire Protection Agreement of \$250.00 was approved. The current USIB agreement is valid until December 31, 2020. A new agreement was drawn up citing the increase to the Chuchuwaya Family Center cost. This new two-year agreement will be valid on January 1, 2021 and ending on December 31, 2022.

**Motion:** (Lynn/Wes) To approve the changes to the "Agreement For Provision of Fire Protection

and First Response Services and Water for Fire Protection for the Upper Similkameen Indian Band”.

**CARRIED**

## **RESOLUTIONS AND BYLAWS**

BYLAW # 252 – An Agreement for the Purposes of Fire Protection and First Response Services and Water for Fire Protection with the Upper Similkameen Indian Band

Bylaw 252 for the purpose of providing fire protection to the USIB was introduced to the trustees, discussed, and reviewed.

**Motion:** (Lynn/Wes) To approve and pass Bylaw 252

**CARRIED**

BYLAW # 253 – Fire Protection and Street Lighting Taxation Bylaw 2021

Bylaw 253 for the purpose of setting the ministry’s rate for property taxes in 2021 was introduced to the trustees, discussed and reviewed.

**Motion:** (Wes/Ralph) To approve and pass Bylaw 253

**CARRIED**

BYLAW # 254 – Parcel Tax Bylaw 2021

Bylaw 254 for the purpose of invoicing owners for the 2021 Parcel Tax in November 2020 was introduced, discussed and reviewed.

**Motion:** (Lynn/Ralph) To approve and pass Bylaw 254

**CARRIED**

## **CORRESPONDENCE**

Two separate emails were received from the same owner.

First email was regarding the landscaping of the yard behind the HID building. The owner suggests the area is unsightly and unkept. The chairperson responded to the owner noting that landscaping is not part of the current year’s budget and that there is a possibility that the majority of owners would be upset to know that costs were increasing so as to hire a landscaping company to maintain the space.

The second email was a suggestion to install a ‘Dutch’ style door at the HID office so people will know the office is open and how is the office accessible to all during the pandemic. The trustees have rejected the suggestion of the door as it is not necessary. The office is open during normal office hours and has always been open during the pandemic however, the office is not open to street traffic. It is nearly impossible to keep physical distancing guidelines in check therefore a notice is posted describing what the residents should do if they need assistance. Most residents/owners call the office prior to coming down to the office to ensure it is safe to come in.

The second email also asked if the monthly board meetings were open to the public. The trustees are adhering to the ministry’s guidelines and limiting the meetings to the trustees and administrator only as well as following the Provincial Health Officer’s recommendations for distancing and hand washing.

**NEXT REGULAR BOARD MEETING:** Monday, September 21, 2020 at 10:00am

**NEXT SCHEDULED MEETING:** Tuesday, September 8, 2020 at 10:00am

## **ADJOURNMENT**

**Motion:** (Wes) To adjourn the meeting at 1:27 pm

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Lynn Wells, Chair

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Alice Christensen, Administrative Officer