

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, October 19, 2020 held at the HID office at 10:00 am.**

Trustees Present: Lynn Wells, Ralph Olund, Wes Mufford, and Ross Grant.

Administrative Officer: Alice Christensen

Regrets: Dave Peers

Guests Present: None

CALL TO ORDER

Lynn Wells, chairperson, called the meeting to order at 10:06 am.

ADOPTION OF AGENDA

Motion (Ralph/Wes) to adopt the agenda with addition of 5-year water plan to unfinished business.

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Previous minutes were not completed in time for the meeting. Acceptance has been tabled.

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for September 2020 was reviewed by the trustees. Approved copy will be attached to these minutes.

Motion: (Wes/Ross) To approve and accept the Fire Department report as presented.

CARRIED

Motion: (Lynn/Wes) That instead of using the HID yard as a demonstration for FireSmart, that the HID support the cleanup/weed-eating of laneways.

CARRIED

WATER DEPARTMENT REPORT

The water department report for September 2020 was reviewed by the trustees. Approved copy will be attached to these minutes.

Motion: (Wes/Ross) To approve and accept the Water Report as presented.

CARRIED

Ross requested to see more information on the water report. Lynn will follow up with Simon and his reports.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

HEDLEY WATER SYSTEM

There is still no update on getting the service lines flushed as Dave Peers was not in attendance. Wes has consulted with his engineers about the McElhanney report and costs to rebuild the pumphouse. The next action for the HID will be to contact True Consulting. Lynn will contact True Consulting re: Pumphouse

HID BULLETIN BOARD

A resident who specializes in woodworking was to have been approached by two trustees and was to construct a bulletin board when he was back from hunting. This apparently never occurred so Ralph will speak to the resident and get it done.

HID LANDSCAPING

The trees and juniper bushes have been removed. The stumps left over from the tree removal will be dealt with in the spring. The ground at the side of the building where the juniper bushes were will need to be raked and tended to in the spring.

WATER DEPT. 5 YEAR CAPITAL PLAN

Lynn provided a copy of the water capital plan from 2010 and suggested the plan be updated every year. Some of the items to be included on the list are arsenic filtration, pumphouse repairs, generator/scada system, fix leak on Scott Ave, install 6" line for Colonial Ave under Hwy 3. The plan will need to be addressed in more detail at a later date.

FIRE DEPT. TOPICS OF CONCERN

An email was received from the fire department manager re: Loose Ends II. The Trustees have reviewed the items of concern and noted the matters have either been dealt with at previous meetings or during the current meeting and have responded accordingly.

NEW BUSINESS

PUMPHOUSE GENERATOR

A request from the FD manager for a generator for the pumphouse was received. Discussions for obtaining a generator for the pumphouse were already in the works. The Trustees will be consulting with engineers on the re-construction of the pumphouse to include housing for the generator as well as arsenic filtration system. Lynn Wells will speak to Tim Roberts to see if any sort of funding is available to help with the cost.

FIREHALL FRONT EXTERIOR LIGHT

The light above the firehall bay doors is not working, could be as simple as a burnt light bulb. FD manager requested the trustees hire someone to look at the light. Trustees have agreed to contact Tony Bedford, local electrician, to look at the light.

FIRE HYDRANT INSPECTION

The Trustees have decided to not have the fire hydrants inspected this year but will do so in 2021.

Resolution: To have the fire hydrant inspection and testing done every two years starting in 2021.

FIRESMART EVALUATION

Lynn has offered to speak to Any English and inform that the Trustees will approve an application for funding for laneway clean up. Laneway cleanup will be more of a benefit to the community than the HID backyard demonstration project.

RECORDS/INFORMATION SHARING

A request was received from a property owner for copies of various financial statements. The Trustees are seeking further clarification regarding the request from the Ministry of Municipal Affairs and Housing. Audited financial statements will be available at the AGM as soon as a date has been finalized.

WEBSITE

The HID website has been inactive since the end of 2018. The new administrator was not shown how to access the site to make changes and has run into various difficulties including incorrect passwords and not being authorized to make changes. The process has been a long and arduous one but has an end in sight.

TRUSTEES & FD OFFICERS

The chair requested that the Trustees and FD Officers have a meeting to discuss matters that need resolving. The Officers responded and will only meet with the Trustees after the AGM.

CORRESPONDENCE

Correspondence was received from FD manager requesting to revise the minutes from the August meeting as he did not approve of some of the wording. The Trustees have agreed to leave the August minutes as approved at the September meeting.

RESOLUTIONS and BYLAWS

Resolution 160 Fire Hydrant Testing will be presented at the next meeting for review and signing.

NEXT MEETING: AGM - Saturday, November 14, 2020 at 2:00pm
Regular - Monday, November 16, 2020 at 10:00am

ADJOURNMENT

Motion: (Dave) To adjourn the HID regular board meeting at 12:06pm.

Wes Mufford, (New) Chair

Alice Christensen, Administrative Officer