

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, November 23, 2020 held at the HID office at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers and Wes Mufford.

Administrative Officer: Alice Christensen

Guests Present: Simon Harris

CALL TO ORDER

Alice Christensen, Administrator, called the meeting to order at 10:02 am.

ADOPTION OF AGENDA

Motion (Dave/Ralph) to adopt the agenda presented.

CARRIED

DESIGNATIONS, DATES & PROCEDURES

Wes Mufford was elected new chairperson of the Board of Trustees. Wes asked Ralph Olund to be Vice-Chair, Ralph accepted. The new Board has decided to stay with every third Monday of the month at 10am for regular meetings and will once again hold open public meetings with COVID-19 safety measures in place. The administrator will speak to the Seniors' Centre about ongoing reservations until the Public Health Order has been lifted.

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion: (Dave/Wes) To accept and approve the September 21, 2020 minutes as presented with a minor change to who adjourned the meeting.

CARRIED

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for October 2020 was reviewed by the trustees.

Motion: (Dave/Ralph) To approve and accept the Fire Department report as presented.

CARRIED

WATER DEPARTMENT REPORT

The water department report for October 2020 was reviewed by the trustees.

Motion: (Dave/Ralph) To approve and accept the Water Report as presented.

CARRIED

FINANCIAL REPORTS

ADDITION AND REMOVAL OF SIGNING AUTHORITIES

Both Ross Grant's and Lynn Wells' trustee terms have ended and therefore will no longer have signing authority for the HID.

Motion (Wes/Ralph) to remove both Ross Grant and Lynn Wells as signing authorities and to replace with Wes Mufford and Dave Peers as authorized signatories.

CARRIED

ACCOUNT BALANCE SHEET

The account balance sheet for October 2020 was presented and reviewed.

Motion: (Dave/Wes) To approve and accept the October 2020 balance sheet as presented.

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The October 2020 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Dave/Wes) To approve and accept the October 2020 YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The October 2020 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Ralph/Dave) To approve and accept the October 2020 water operations YTD expense report as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

HEDLEY WATER SYSTEM

On Nov. 10th, the 30hp pump went offline unexpectedly but was back up and running within hours. During which time, the 60hp pump was placed into operation. Interior Health immediately issued a 'Do Not Consume' order which was rescinded as soon as the 30hp pump was operational. The water operator has been investigating the matter along with options for drilling new wells to solve the arsenic problem. Two estimates were presented for well drilling. The water operator has suggested to the Trustees to get a new pump now before the current pump fails again. The water operator also suggests to the Trustees to organize an emergency response plan in case the pump fails again.

HID BULLETIN BOARD

Dave Peers will speak to a resident known for his carpentry skills to see if he can build a new enclosed bulletin board for the HID building.

REQUEST TO MEET WITH TRUSTEES

Now that there is a new Board of Trustees, the fire department officers have asked if the trustees are still willing to meet to discuss concerns. The Trustees have asked the Administrator to contact the fire dept. manager with possible dates for a meeting.

HWY #3 LIGHTING

The Fire Department manager has asked if the Trustees have heard back from Fortis regarding the letter that was sent out in June 2020 regarding the lack of lighting at the bridge on Hwy 3. There has been no response from Fortis yet and the Trustees will not be following up at this time.

NEW BUSINESS

PHOTOCOPIER

The current photocopier needs internal parts. the Administrator noted the parts will cost more than a new machine. The Trustees have agreed to the purchase of a new machine.

NOMINATIONS

Two more nominations were received after the third attempt of securing new trustees to fill vacant positions. Stephen Alderson has been nominated for the 3-year term and Terry Sawiuk has been nominated for the remainder of the 1-year term. No other nominations have been received. A final call for nominations will be sent out to the property owners and if no other nominations are received by the date noted in the letter, the two nominees will be voted in by acclamation.

EXPENSE CLAIM REQUEST

An expense claim was received for the purchase of Hot Dog Sale related items for the fire department. In the past, all purchases of hot dog sale related items have come from the FD Canteen Fund. The hot dogs are sold by donation and the money collected is deposited into the Canteen Fund. The funds used to purchase items to be sold by donation should not come from the budget.

Motion: (Wes/Ralph) To not reimburse, from the budget, any monies relating to the Fire Department Hot Dog sales.

CARRIED

EOCP TESTING

The part-time water operator has provided the Trustees with the dates of the next available EOCP testing. The PT Water Operator will be taking the test in February 2021.

CORRESPONDENCE

A message was received by a concerned property owner regarding the road to the reservoir. The Property Owner has noticed garbage and empties on this road and feels that the road should have a gate on it to protect the reservoir. The Trustees have made note of this concern but will not take any action at this time.

BYLAWS & RESOLUTIONS None

NEXT MEETING: Monday, December 21, 2020 at 10:00am

ADJOURNMENT

Motion: (Dave) To adjourn the HID regular board meeting at 11:45am.

Wes Mufford, (New) Chair

Alice Christensen, Administrative Officer