

**MINUTES of the Special Board Meeting of the
HEDLEY IMPROVEMENT DISTRICT held on
Monday, September 28, 2020 at 10:00am**

Trustees Present: Ralph Olund, Lynn Wells, Dave Peers and Ross Grant.

Administrative Officer: Alice Christensen

Regrets: Wes Mufford

CALL TO ORDER

Lynn Wells called the meeting to order at 10:02am.

ADOPTION OF AGENDA

The purpose of this meeting was to discuss the Ministry guidelines for holding safe AGMs during the COVID-19 pandemic. No official agenda was created.

NEW BUSINESS

AGM

The Ministry of Municipal Affairs and Housing has established Ministerial Order M336 to amend the letters patent of improvement districts to allow elections and AGMs to be held separately and to extend the time frame in which AGMs are to be held. Using guidance from the Ministry, the Trustees met to discuss the particulars around holding the 2020 AGM and if necessary, elections.

The Trustees instructed the Administrator to draft a letter to all property owners calling for nominations to fill the three vacant trustee positions. Lynn Wells and Dave Peer's terms have ended and Ross Grant will be resigning effective immediately following the adjournment of the AGM.

A second letter will be mailed out indicating the final determined date of the AGM, whether elections will be needed and to outline COVID-19 safety precautions. A request for RSVPs will also be made to ensure attendance does not go over 50 people per the Public Health Order.

Lynn Wells will ask two residents if either would be interested in standing as Returning Officer for the election process as the previous Returning Officer has moved to Vancouver Island.

NEXT MEETING: Monday, October 19, 2020 at 10:00am

ADJOURNMENT

Motion: (Lynn) To adjourn the meeting at 11:15am

Wes Mufford, (New) Chair

Alice Christensen, Administrative Officer