

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT**

Monday, May 17, 2021 held at the Hedley Improvement District office at 10:00 am.

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson, Terry Sawiuk

Administrative Officers: Trisha Mills

Guests Present: John Todd

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:05am

ADOPTION OF AGENDA

Motion (Ralph/Dave) to adopt the agenda as presented, with the addition of late items of key holders and John Todd

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Dave/Ralph) to accept and approve the April 19, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) a) Water Operator – Terry to be temp
 - i) BC One Call – 24 hr contact number – did anyone talk to Terry? – still to be done
- b) FD emergency lighting yet to be scheduled – email has been sent to get scheduled
- c) FD recruitment strategy – flyer sent to all residence
- d) Red Cross grant was not applied for as information required was not received in time
- e) RDOS Acquisition information for residence – have emailed Andrew R for information
- f) Resolution 165 – Sprinkling Regulations – approved and sent to residence
- g) Resolution 164 – Collabria Mastercard Account Changes – approved – to be submitted
- h) Resolution 167 – Adjustments of Capital accounts to be balanced to zero to be closed
 - Approved

PETITIONS & DELEGATIONS - None

CORRESPONDENCE

John Todd attended meeting to go over 2020 year end financials

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for April 2021 was presented by Dave Peers

Motion: (Dave/Ralph) motioned to accept the Fire Department report as presented

CARRIED

WATER DEPARTMENT REPORT

Email was not downloading to receive report so was unavailable at the time of the meeting

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for April 2021 was presented and reviewed

Motion: (Dave/Wes) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The April 2021 year-to-date expense report was presented and reviewed by the trustees

Motion: (Wes/Dave) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The April 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Ralph) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

Bylaw #257 – 2021 Assessment Bylaw- passed

Court of Revision Date – June 21st from 9:30-10AM

NEW BUSINESS

- a) Updating billing information to include email address – flyer to be sent to residence
- b) Fire Department – resignations – who is taking on responsibility?
- c) RDOS ERP meeting April 26 – any new information to submit – nothing at this time
- d) Terry to do Water Operator certification – have send him information to register
- e) Telus cell phone for Water Operator
Motion (Dave/Stephen) to get a cell phone for the water operator as presented
Carried
- f) HID notices – to be in the office – trustees to review and bring to next meeting
- g) Key holder list – there are a few outstanding keys that need to be collected back and/or change the locks
- h) Pumphouse – ready rod ordered to stabilize building
- i) Fire Hydrant maintenance – notice to go out to hire someone local

NEXT MEETING: Monday, June 21, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 12:13pm.

Wes Mufford, Chair

Trisha Mills, Administrative Officer