

**REGULAR BOARD MEETING MINUTES
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, June 21, 2021 held at the Hedley Centre at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson, Terry Sawiuk

Administrative Officers: Trisha Mills

Fire Department: Bill Rube and Michael South

Guests Present: Ken Hoyle and Karen Cummings

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:00am

ADOPTION OF AGENDA

Motion (Wes/Ralph) to adopt the agenda as presented, with the addition of late item of Telus Optic line installation

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Ralph/Dave) to accept and approve the May 17, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) Updating billing information to include email address – flyer sent to residence
- b) Telus cell phone for Water Operator -
Motion (Dave/Stephen) to get a cell phone for the water operator as presented
Carried
- c) HID notices – to be in the office – trustees to review and bring to next meeting -
tabled
- d) Key holder list – there are a few outstanding keys that need to be collected back
and/or change the locks?
- e) Pumphouse – ready rod ordered to stabilize building – Status? Waiting on valve info
- f) Fire Hydrant maintenance – notice was sent out – need details on job description and
\$ - need to decide who out of those who applied who will be doing this and time line
etc – transferred to the fire department to do
- g) 2020 Audit regarding licenses and fees

PETITIONS & DELEGATIONS

- a) Ken Hoyle – letter to trustees regarding water system and that it is time consuming and
complex for the trustees; Concerns over the high levels of arsenic; watermain leaking
and the associated energy costs with pumping with trying to keep the reservoir full
creating other risks. The pumphouse is in desperate need of repair and it is been said
that it should have been demolished three (3) years ago. Also there were concerns with
the fire department only having five (5) active firefighters where 15 are required putting
our community at risk. Finally, it was requested that the HID ask the province to dissolve
the HID and transfer everything over to the Regional District.

Wes – responded requesting the proof of leaks and that the water meter in from
the 70's; as well, that they are working on ways to stabilize the current structure.

Terry – some of the lines where they thought there were leaks have made not

difference in the system so are the leaks in the main lines or on private property? This system needs proper management; watching for low pressure, isolate and scoping may be required. There is a lot of work to do.

Ken – wildfire risks are high; cost of replacing the current water system; RDOS operates 9 water systems and 7 fire departments. The upgrade in Olalla are almost complete with the help of the province and grants etc. Would like a meeting with all the facts.

Terry – lots of red flags were sent to IH; we need to continue to have good interactions with them.

Ken – generator for the pump house if there is a power outage?

Terry – we are working on a generator plan; however after a planned power outage from Fortis the system was fine for the six (6) hours and started up without issue; looking into a mobile generator; plus there are some “old school” ways of fixing the system if needed; as well lots of new tools we could implement into our system; there have issues found but not fixed; as for the arsenic – many different areas are checked; and let us not forget that it naturally occurs in our water; working on getting information out to the residence about some of the misconceptions about the water system; working on back up power at the reservoir; continue to do mapping and address the IH; certification is underway.

CORRESPONDENCE

- a) Vince Flynn – paid late fees
- b) Karen Cummings – letter regarding HID fire permit bylaw as it would pertain to Dave P. Dave responded saying he doesn't not have a fire barrel that he was using his wood stove in the house. Karen stated she wished she had taken a picture. Unresolved due to difference of opinion

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for May 2021 was presented by Bill Rube

Motion: (Ralph/Stephen) motioned to accept the Fire Department report as presented

CARRIED

Motion: A motion was presented to appoint Bill Rube as Fire Chief
(Dave/Wes) motioned to accept Bill Rube as the Fire Chief

CARRIED

Motion: A motion was presented to approve the Automatic Aid Agreement
(Dave/Ralph) motioned to accept Automatic Aid Agreement

CARRIED

*additional from Bill – would like an incentive to keep new recruits – monetary?

WATER DEPARTMENT REPORT

The water department report for May 2021 was presented by Terry Leonard

Motion: (Dave/Ralph) motioned to accept the Water Department report as presented

CARRIED

*additional information from Wes – he is working making the building safe and other solutions for long term

*additional information from Terry – he would like to review expense reports compared to consumption and see if there is any correlation, as well he will review all the curb stop documents to make sure that they are accurate as what is on file is dated

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for May 2021 was presented and reviewed

Motion: (Wes/Dave) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The May 2021 year-to-date expense report was presented and reviewed by the trustees

Motion:(Wes/Ralph) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The May 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Dave) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

None

NEW BUSINESS

- a) Letter to Mr. Worthington – approved by trustees: letter to be done on HID letterhead and signed by Wes and Dave
- b) **Fire Department Budget**
- c) **Water Budget** – budgets tabled for more review from the trustees – meeting set for Monday, July 5th
 - i) Remote control access system – to be included in budget
 - ii) Gas Tax fund – we may have missed applying for this year but will work on having something ready for next year
- d) IH water action items due by July 30, 2021 need report soon to submit – trustees to have a meeting with Terry to get a report together
- e) Insurance Policy – accepted as presented or any amendments? Trustees would like to

- know the cost for upping the policy
- f) RDOS 2008 Water & Sewer Utility Acquisition Policy info – will make copies upon request – email to Terry and make a copy for Wes
 - g) AGM date – reach out to auditor to see when he is available
 - h) Telus Optic – approved to run line to building

NEXT MEETING: Monday, July 19, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 11:24am.

Wes Mufford, Chair

Trisha Mills, Administrative Officer