

**REGULAR BOARD MEETING MINUTES
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, August 16, 2021 at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

Administrative Officers: Trisha Mills

Water Department: Terry Leonard

Fire Department: Bill Rube & Michael South

Guests Present: Karen Cummings & John Todd

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:03am

ADOPTION OF AGENDA

Motion (Wes/Dave) to adopt the agenda as presented, with the addition of late item of an email from the Hedley Fire Department and reports from the Fire and Water departments

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Dave/Wes) to accept and approve the July 19, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) 876 First Ave – water was turned on July 6, 2021 – prorate water toll to? invoiced
- b) Hire someone to work in the office 2-4 hours Wednesday, Thursday, and Friday
- c) Fire Department “term 6” investment needs to be reinvested - completed
- d) Fire hall cladding grant – need to get other quotes
- e) Monthly newsletter to the residence - sent out
- f) Signing authority for the Fire Department documents submitted

PETITIONS & DELEGATIONS

None

CORRESPONDENCE

- a) Ken Hoyle – item #2 regarding the parcel tax increase. The trustees still need to meet with an engineer regarding getting a proposal together. The goal is to finish Daly Ave, will have all information pertaining to that pulled together for their review to get things underway. As well as, work on Gas Tax Grant monies
- b) Ivy Thomson – Terry will reach out to explain that there is a plan to up date the water system on the rest of Daly and at the time this curb stop will be fixed as it should be.

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for July 2021 was presented by Bill Rube & Trisha Mills

Motion: (Wes/Stephen) motioned to accept the Fire Department report as presented

CARRIED

*there are 6 active fire fighters, 11 recruits, 2 on active members; on average 13 in attendance at each practice

**Dave to attend practice Tuesday, August 17 to address some issues that have arisen

WATER DEPARTMENT REPORT

The water department report for June 2021 was presented by Terry Leonard

Motion: (Ralph/Dave) motioned to accept the Water Department report as presented

CARRIED

*wanting to get a drone view of the Gulch

* will arrange dig up around 810 Daly to see what is causing the sinking on the roadway

*Dave to meet with Terry to do some measuring in the pumphouse

*pumphouse stabilization will continue into the month of September until complete

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for July 2021 was presented and reviewed

Motion: (Dave/Stephen) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The July 2021 year-to-date expense report was presented and reviewed by the trustees

Motion:(Wes/Dave) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The July 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Dave/Ralph) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

- a) Resolution 171 – Document Retention - passed

NEW BUSINESS

- a) AGM – Monday September 20, 2021 at 1PM – flyer sent out to residents & packages are already started – needs to be postponed due to Federal Election
- b) Finalize Water and Fire Budgets **need to be aware that for the well licensing there will be fees back dated to 2016 and up to and including 2022 – meet next week to finalize
- c) Hydrant Inspections 2022 – Pacific Western – reach out to them? - yes
- d) Interior Health letter – trustees requested to have an in-person meeting
- e) Submitted resume for consideration
- f) Well Licensing – who do you want the contact to be- office
- g) General Statistics – need info for A & D, have requested info for items B & C
- h) New cladding quote – KW Exteriors to be reviewed

- i) Boulevard issues – RDOS bylaw 2521 – untidy and unsightly premises – our boulevard needs to be cleaned up again
- j) Fire hydrant – clean up, will pick up paint this week

NEXT MEETING: Monday, September 20, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 11:39am.

Wes Mufford, Chair

Trisha Mills, Administrative Officer