

**REGULAR BOARD MEETING MINUTES  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Monday, September 20, 2021 at 10:00 am.**

**Trustees Present:** Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

**Administrative Officers:** Trisha Mills & Sharon Carey

**Water Department:** Terry Leonard

**Fire Department:**

**Guests Present:** Ken Hoyle

**CALL TO ORDER**

Wes Mufford, Chair, called the meeting to order at 10:00am

**ADOPTION OF AGENDA**

**Motion** (Wes/Dave) to adopt the agenda as presented, with the addition of late item of an email from USIB regarding a Bear Smart program walk around

**CARRIED**

**ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES**

**Motion** (Ralph/Dave) to accept and approve the August 16, 2021 minutes as presented

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

- a) Finalize Water and Fire Budgets \*\*need to be aware that for the well licensing there will be fees back dated to 2016 and up to and including 2022
- b) Hydrant Inspections 2022 – Pacific Western – scheduled for Oct 6-7
- c) New cladding quote – KW Exteriors – one more quote before deciding – had Sun City Exteriors come by

**PETITIONS & DELEGATIONS**

None

**CORRESPONDENCE**

- a) Ken Hoyle – trustee discussion of email sent; some items to be hopefully addressed at AGM

**FIRE & WATER OPERATIONS REPORTS**

FIRE DEPARTMENT REPORT

The fire department report for August 2021 was presented by Trisha Mills

**Motion:** (Wes/Dave) motioned to accept the Fire Department report as presented

**CARRIED**

\*there are 6 active fire fighters, 9 recruits, 1 non active member; 1 paramedic lift assist

WATER DEPARTMENT REPORT

The water department report for August 2021 was presented by Terry Leonard

**Motion:** (Ralph/Wes) motioned to accept the Water Department report as presented

## **CARRIED**

\*Gary B. to be water assistant?

\*New valve information sheets has been created with better information

## **FINANCIAL REPORTS**

### ACCOUNT BALANCE SHEET

The account balance sheet for August 2021 was presented and reviewed

**Motion:** (Wes/Ralph) To approve and accept the balance sheet as presented

## **CARRIED**

### FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The August 2021 year-to-date expense report was presented and reviewed by the trustees

**Motion:** (Wes/Dave) To approve and accept the YTD expense report as presented

## **CARRIED**

### WATER OPERATIONS YTD EXPENSE REPORT

The July 2021 year-to-date expense report was presented and reviewed by the trustees.

**Motion:** (Wes/Dave) To approve and accept the YTD expense report as presented.

## **CARRIED**

## **BYLAWS & RESOLUTIONS**

- a) Bylaw 259 – Fire Protection 2022 - passed

## **NEW BUSINESS**

- a) September Newsletter for review
  - i) Residence to vote on color of HID/FD building – give three choices
- b) Daly Ave information – requests from two engineering companies to give estimates to finish Daly Ave project
- c) Sun City Exteriors quotes for review
  - i) vs KW Exterior quote and Greyback
    - (1) Ralph motioned to accept KW Exterior's quote as presented; Dave seconded - passed
- d) Point of Sale system that only accepts debit transaction. Cost for unit \$66, ten cents per transaction (to be charged to residents) and no monthly fees.
  - i) Dave made a motion to approve to purchase a POS (point of sale) system, debit use only at the cost noted; Ralph seconded – passed
  - ii) Ralph made a motion to have the HID charge our for NSF cheques at a rate of \$30 to resident; Dave seconded - passed
- e) What is a resolution – just for information
- f) IH meeting Friday, October 1<sup>st</sup> – an agenda needs to be submitted to Keyana prior to meeting – trustees and water operator to get an agenda together to submit
- g) 1018 Daly Parcel tax – lot beside this address was purchased by the owners of this lot, charge for two lots?
- h) External data storage solution – agreed upon to look into pricing etc and present at next meeting

- i) Old toll cards – to be kept in a binder for reference as required
- j) USIB – Bear Smart – late agenda item – Wes to see if he can join if not someone from the office will attend

\*\*it was proposed that Gary B. to paint the fire hydrant valves as some are the wrong color; as well as to do weed eat around the HID building

\*\* there is a possible proposal coming to have the HID install a gate in the 20 Mile Creek area – Barrick Gold needs to be reached out to see if they could help

**NEXT MEETING:** Monday, October 18, 2021 at 10:00am

**ADJOURNMENT**

**Motion:** (Wes) To adjourn the HID regular board meeting at 11:47am.

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Wes Mufford, Chair

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Trisha Mills, Administrative Officer