

**REGULAR BOARD MEETING MINUTES
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, December 20, 2021 at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

Administrative Officers: Trisha Mills & Sharon Carey

Water Department:

Fire Department: Michael South

Guests Present: Ken Hoyle

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:05am

ADOPTION OF AGENDA

Motion (Wes/Dave) to adopt the agenda as presented, with the addition of late items of grants

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Ralph/Wes) to accept and approve the November 15, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) Pumphouse update -stabilization still happening – it is a slow process so may not be done until spring. May look at lowering the roof to help with it. – **need update on wells/pumphouse/arsenic for the insurance renewal in January** – received the information required from the trustees to submit for the insurance policy
- b) New roof for the front of building (plus new flashing)– Wes to get quotes on materials to replace roof, then Wes and Ralph to do the work to replace – **any quotes received?** -no quotes as of yet
- c) Clive's letter – send out forms to see if anyone will come forward, if not then put this forward at the AGM – **no responses to date**

PETITIONS & DELEGATIONS

CORRESPONDENCE

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for November 2021 was presented by Michael South

Motion: (Wes/Ralph) motioned to accept the Fire Department report as presented

CARRIED

- a) Uniform conversation - tabled

WATER DEPARTMENT REPORT

The water department report for November 2021 was presented by Dave Peers

Motion: (Wes/Ralph) motioned to accept the Water Department report as presented

CARRIED

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for November 2021 was presented and reviewed

Motion: (Wes/Dave) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The November 2021 year-to-date expense report was presented and reviewed by the trustees

Motion:(Wes/Ralph) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The November 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Dave) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

NEW BUSINESS

- a) Phone splitter and secondary phone (buy second hand)- office to purchase splitter and Wes to donate a phone
- b) USIB meeting update from December 15th – the new water system is coming because of new housing being build; USIB is concerned about our possible water leaks
- c) IH – Conditions on Permit email update – has gone from six (6) to four (4); Dave tp talk Terry regarding his EOCP; in January the trustees to work on the two (2) outstanding IH conditions
- d) RPC – arsenic testing – waiting to hear back from company; will follow up with a phone call
- e) Building colors – where is this at? – Wes’s printer wasn’t working so couldn’t print off samples
- f) Fortis contact list is updated

- g) Access to Ministry Grants – RDOS – trustees and office admin to work on letters to RD to try and get funding; means that the trustees, water operator and hopefully residence will attend RDOS board meeting to get funds
- h) Improvement District Borrowing Procedures – information only
- i) Delinquent Parcel Tax process – nothing can be done until a property is two (2) years in arrears
- j) **trustees to talk to “pump guy” about putting in a bypass valve if possible; can’t be done until the stabilization is complete.. As well, check water meter reading is working.
- i) Contact Tony to get wireless system started

NEXT MEETING: Monday, January 17, 2022 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 11:11 am.

Wes Mufford, Chair

Trisha Mills, Administrative Officer