

**REGULAR BOARD MEETING MINUTES  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Monday, January 17, 2022 at 10:00 am.**

**Trustees Present:** Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

**Administrative Officers:** Trisha Mills & Sharon Carey

**Water Department:** Terry Leonard

**Fire Department:** Michael South & Tony Bedford

**Guests Present:** Ken Hoyle, Simon Harris & Paul Bennett

**CALL TO ORDER**

Wes Mufford, Chair, called the meeting to order at 10:06am

**ADOPTION OF AGENDA**

**Motion** (Dave/Wes) to adopt the agenda as presented, with the addition of late items of grants

**CARRIED**

**ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES**

**Motion** (Dave/Ralph) to accept and approve the December 20, 2021 minutes as presented

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

- a) IH – Conditions on Permit email update – has gone from six (6) to four (4); in January the trustees to work on the two (2) outstanding IH conditions
- b) RPC – arsenic testing – waiting to hear back from company; will follow up with a phone call – **first company was back east so wouldn't work. Have reached out to two more in BC and waiting to hear back**
- c) Access to Ministry Grants – RDOS – trustees and office admin to work on letters to RD to try and get funding; means that the trustees, water operator and hopefully residence will attend RDOS board meeting to get funds – **getting Sharon to work on a question list for you to fill out**
- i) Contact Tony to get wireless system started – **emailed Tony on Dec 20, waiting to hear back** – Tony is now retired, Wes has been in touch with Lowther Electric to do the work.

**PETITIONS & DELEGATIONS**

- a) Ken, Simon & Paul – presentation to board to form an advisory committee for a new potable water well for the community. Trustees to discuss and advise of their decision.

**CORRESPONDENCE**

## **FIRE & WATER OPERATIONS REPORTS**

### FIRE DEPARTMENT REPORT

The fire department report for December 2021 was presented by Tony Bedford

**Motion:** (Dave/Ralph) motioned to accept the Fire Department report as presented

**CARRIED**

### WATER DEPARTMENT REPORT

The water department report for December 2021 was presented by Dave Peers

**Motion:** (Dave/Wes) motioned to accept the Water Department report as presented

**CARRIED**

## **FINANCIAL REPORTS**

### ACCOUNT BALANCE SHEET

The account balance sheet for December 2021 was presented and reviewed

**Motion:** (Wes/Dave) To approve and accept the balance sheet as presented

**CARRIED**

### FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The December 2021 year-to-date expense report was presented and reviewed by the trustees

**Motion:**(Wes/Ralph) To approve and accept the YTD expense report as presented

**CARRIED**

### WATER OPERATIONS YTD EXPENSE REPORT

The December 2021 year-to-date expense report was presented and reviewed by the trustees.

**Motion:** (Wes/Dave) To approve and accept the YTD expense report as presented.

**CARRIED**

## **BYLAWS & RESOLUTIONS**

### **NEW BUSINESS**

- a) 2023 Budgets – will need to be started in February
- b) January Newsletter – will get Terry to do a write up for the water department so that residents know what has happened recently
- c) Caro fee increase
- d) Cladding install and painting need to be finished by June 30<sup>th</sup>, 2022 – FYI
  - i) Painting quotes required still
- e) Year End Reports required – water and fire department, letter from chair
- f) Office/Trisha hours

- g) Email from IH – Terry to follow up with Keyana; it was a fan fault lock on the display so looking to get new fans installed under warranty
- h) Insurance Policy
- i) Arsenic testing info – will email company to find out the process to get the water tested so we know what type of arsenic we have in our water

**NEXT MEETING:** Tuesday, February 22, 2022 at 10:00am

**ADJOURNMENT**

**Motion:** (Wes) To adjourn the HID regular board meeting at 12:03 pm.

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Wes Mufford, Chair

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Trisha Mills, Administrative Officer