

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, May 16, 2022 at 10:00 am**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

Administration Officers: Sharon Carey

Guests Present: Ken Hoyle

1) Call the meeting to order – Wes Mufford at 10:09

- 2) ADOPTION of the Agenda** – Introductory of any late items – **Motion** (Dave/Stephen) – Maintenance on HID building – Trustee's agreed to look for volunteers

Carried

3) ADOPTION and ACCEPTANCE of the previous minutes

- a) April 19, 2022 minutes **Motion** – (Ralph/Dave)

Carried

4) Business arising from the minutes and unfinished business

- a) Painting Quotes still needed - Almost completed – **Must be inspected by RDOS to get the grant money** – Left a message with FireSmart in Princeton and emailed – No response as of yet
- i) Painting quotes required still – **Wes picked a Hardie Board color – need a motion to complete – Email came with a different colour – Need spec's for this – size of the building, scaffolding, insurance, materials provided. No one has come forward. – Need to know budget for this – Wes – Whatever the company quotes**
- b) Year End Reports required – water and fire department, letter from chair – First draft by May 30, 2022
- c) Specific Arsenic Testing – submitted waiting for more information – Terry is doing this -Update – Need another test as arsenic level from last was higher than usual – Terry to do this again.
- d) Well licensing update – This is completed – Must include **\$600** in Budget for this yearly – Make sure it is included. **This is done and is included in the proposed budget for the next year.**
- e) 2023 Budgets – Forecasts – Need to arrange a specific meeting to discuss and create drafts for AGM – Fire Budget increase of **\$5500** – Separate meeting to include Michael South and Terry Leonard to Revise Budget and look at the increases – Need to be understood. – **Michael South would like to increase this for training purposes – Dave to talk to the Trainer – Doug Nimchuk about what he thinks the department needs.**
- f) Update on Pumphouse stabilization – Wes – Where are we? – **2 threaded steel rods will be used to temporarily stabilize building – Engineers will then be consulted to find a permanent solution.**
- g) New Signs – Wes update – **Terry has given the Trustees 2 new sign designs – Need cost before a decision is rendered.**
- h) RDOS Clean-up has started, but still in progress
- i) Daly Project – Update – Wes about Bids – **Waiting for Dan Miller of McElhanney to get back to us with those quotes.**

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, May 16, 2022 at 10:00 am**

- j) The 3 outstanding issues for Interior Health – Need update
- a) Terry's status – Certification update – This MUST BE DONE!! – HID to pay for course – Revision – EOCP – Will accept Terry's qualification – Just needs to do the exam
- b) Terry is trying to find the solution for on-going arsenic treatments – Is talking to AGAT and CARO– Need update - AGAT is impossible to reach. Still searching for a new company. Terry needs to give another sample to Interior Health due to the fluctuation in levels. Will done this week.
- c) Master Financial Plan for Treatment or Alternative Water Source
 - 1)Needs to include Present Rates of assessed Water Users for water
 - 2)Cost of improvements to the water system
 - 3) Has a life-cycle cost analysis of operating and maintaining the water system been completed
Keyana sent an email: She basically wants to know how the water system will pay for improvements and how long the improvements will take. – A time-line - Inside your binders are some guides for budgets and sustainability and billing. – Need Update – Dave created a document to explain the projects and cost – Will be typed up and sent to Interior Health once the amount and kind of arsenic is determined.
- k) New pump and carrier has been bought for the FD – Department needs practice and training.
- L) Late Payments and Interest charges – Sent a letter to the delinquent home-owners and as a result have gotten payments – This has been a nicer approach and has shown to be effective.

5) **Petitions & Delegations:** Ken Hoyle would like to address the Trustee's about the budgets

6) **Correspondence:** Ken Hoyle would like to address the Trustee's about the budgets

- 1) Would like money put aside for the shed maintenance in the 2023 budget.
- 2) Would like money put aside for HID/FD building maintenance in the 2023 budget.
- 3) At the AGM – Have Omland Heal – Auditors address account balance for the Reserve Fund for the purchase of new FD trucks for December 31, 2021. As well as account balance for the Reserve Fund for again December 31, 2021 for the UPGRADING (Not repairing) of Hedley's Water System. – Will talk to Chris Wallace for this information before the AGM.

7) **FIRE AND WATER OPERATIONS REPORTS:**

FIRE DEPARTMENT REPORT:

The fire department report for April, 2022 was presented by Deputy Chief - Michael South.

Motion: (Stephen/Dave) motioned to accept the Fire Department report as presented with amendment -

Included a discussion about training in Penticton for members. – Dave to talk to Doug Nimchuk about this.

CARRIED

WATER DEPARTMENT REPORT:

The water department report for April, 2022 was presented by Water Operator – Terry Leonard.

Motion: (Stephen/Dave) motioned to accept the Water Department report as presented.

CARRIED

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, May 16, 2022 at 10:00 am**

8) FINANCIAL REPORTS:

ACCOUNT BALANCE SHEET

The account balance sheet for April 2022 was presented and reviewed by the trustees.

Motion: (Dave/Wes) To approve and accept the balance sheet as presented

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

The April, 2022 year-to-date expense report was presented and reviewed by the trustees.

Motion:(Ralph/Dave) To approve and accept the YTD expense report as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The April 2022 year-to-date expense report was presented and reviewed by the trustees.

Motion:(Dave/Stephen) To approve and accept to YTD expense report as presented.

9) BYLAWS & RESOLUTIONS – NONE

10) NEW BUSINESS:

- a) Signing Authority for Sharon Henderson

Motion: (Wes/Dave)

CARRIED

- b) The Audit Draft needs approval before the AGM can be set – Separate Meeting – **Trustees need review before AGM**

- c) Trustee Insurance renewal – Motion to approve the increase

Motion: (Stephen/Dave)

CARRIED

- d) Newsletter items and approval – FD – Request for new members/First Responders/Report, Water – Aresenic levels in laymen's terms, others?

Motion:(Dave/Ralph)

CARRIED

Next Meeting: Monday, June 20 at 10:00am

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, May 16, 2022 at 10:00 am**

Adjournment: (Wes) To adjourn the HID regular board meeting at __12:16__ pm(Ralph)

Wes Mufford, Chair

Sharon Carey, Office Clerk