

**Regular BOARD MEETING Minutes of the  
HEDLEY IMPROVEMENT DISTRICT to be held on  
Monday, June 20, 2022 at 10:00 am**

**Trustees Present:** Dave Peers, Wes Mufford, Stephen Alderson

**Administration Officers:** Sharon Carey

**Guests Present:** Ken Hoyle

**1) Call the meeting to order – Wes Mufford at 10:00**

**2) ADOPTION of the Agenda –** Introductory of any late items – **Motion** (Dave/Stephen) – Michael South's addendum and **New Business**

**Carried**

**3) ADOPTION and ACCEPTANCE of the previous minutes**

**a) May 16, 2022 minutes Motion –** (Dave and Wes)

**Carried**

**4) Business arising from the minutes and unfinished business**

**a) Painting Quotes –** This is under New Business

**b) Year End Reports required –** water and fire department, letter from chair – **First draft by June 30, 2022**

**c) Specific Arsenic Testing –** submitted waiting for more information – **Terry is doing this -Update**

**d) 2023 Budgets – Drafts are completed**

**e) Update on Pumphouse stabilization –** Wes – **Project for next year**

**f) New Signs – Waiting for Wes and Terry Update**

**g) RDOS Clean-up – Phase 2 –** June 20, 21, and 22 – **The area behind the restaurant needs to be cleaned.**

**h) Daly Project – Update – Important Separate meeting on Thursday, June 23, 2022 at 6 pm, to discuss and finalize the bids – Will ask about patching some parts of roads that have been dug up or damaged as an amendment to the contract.**

**i) Exercising the valves –** Terry has completed 15 out of 60 – **He cleans and paints them**

**j) The 3 outstanding issues for Interior Health –** Need Update

**a) Terry's Status –** Certification Update – This must be done! – Update

**b) Terry is trying to find the solution for on-going arsenic treatments –** is talking to both AGAT and CARO – **In progress**

**c) Master Financial Plan for Treatment or Alternative Water Source:**

**1) Needs to include Present Rates of assessed Water Users for water – Sent Keyana (IH) an email about this situation – No Response as of yet.**

**2) Cost of Improvements to the water system – Same email – No response**

**3) Has a life-cycle cost analysis of operating and maintaining the water system been completed – Same email – No response.**

**k) Shed maintenance –** Ken's idea – Still in Progress – **Next year project – New Roof and Wall stabilization**

**L) Ken's request for Finances about FD reserve Fund and Water Reserve Fund – Update based on Audit to presented at AGM.**

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5) **Petitions & Delegations: None**

6) **Correspondence: None**

7) **FIRE AND WATER OPERATIONS REPORTS:**

**FIRE DEPARTMENT REPORT:**

The fire department report for May 2022 was presented by Deputy Chief - Michael South.

**Motion:** (Dave/Wes ) motioned to accept the Fire Department report as presented with amendment about FireSmart conference in Princeton.

**CARRIED**

**WATER DEPARTMENT REPORT:**

This was postponed until Next month's meeting

8) **FINANCIAL REPORTS:**

**ACCOUNT BALANCE SHEET**

The account balance sheet for May, 2022 was presented and reviewed by the trustees.

**Motion:** (Dave/Wes) To approve and accept the balance sheet as presented

**CARRIED**

**FIRE DEPARTMENT YTD EXPENSE REPORT**

The May, 2022 year-to-date expense report was presented and reviewed by the trustees.

**Motion:**(Dave/Stephen)To approve and accept the YTD expense report as presented.

**CARRIED**

**WATER OPERATIONS YTD EXPENSE REPORT**

The May, 2022 year-to-date expense report was presented and reviewed by the trustees.

**Motion:**(Wes/Dave) To approve and accept to YTD expense report as presented.

**CARRIED**

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- 9) **BYLAWS & RESOLUTIONS – Need Signing Authority Resolution #170 for Valley First for Removing Trisha Mills and Adding Sharon Henderson.**

**Need Signing Authority Resolution #171 for Valley First for Removing Ralph Olund and Adding Stephen Alderson.**

10) **NEW BUSINESS:**

- a) Joe Marten has given a quote of \$9300 for the painting of the exterior of the HID building. This does not include the paint. Only labour and materials he provides. We need to cover WorkSafe and Insurance. (Need a motion) – *As two more quotes are expected, this has been delayed until the Thursday, June 23<sup>rd</sup> meeting.*

- b) Signing Authority for Sharon Henderson:

**Motion:** (Wes/Dave)

**CARRIED**

Signing Authority for Stephen Alderson

**Motion:** (Dave/Wes)

**CARRIED**

- c) The Audit is now completed. – No one from Omland Heal will attend, so someone else has to read out the numbers. *Need to contact Omland Heal and have them provide an answer as to why they can not send someone. Talked to Chris Wallace on June 20<sup>th</sup>, 2022 at 2pm for reason. He will talk Ryan – Owner/Partner and get back to me.*

- d) AGM – Date and Time – Will take place on **September 19, 2022** at the Hedley Centre at 6 pm, as the audit took so long.

**CARRIED**

- e) Daly Avenue upgrade bids – Thursday's meeting at HID at 6pm – Important – Any preliminary discussion – *Wes to talk to Jessie about the bids and details*

**CARRIED**

- f) **Notices:**

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- A) Dave's about any complaints – will be posted on the Front Door of the HID office – Motion –  
(Dave/Stephen)

**CARRIED**

- B) Increases – When and Why letter to the community when numbers are complete, - **Postponed until exact information is available**
- C) Daly Avenue Residents – Now to all property owners – **Waiting until after the meeting on the 23<sup>rd</sup> of June for more information.**
- g)** Ralph's Resignation – **Need official letter of Resignation with reason and date. Need keys returned. Thank him for his time and effort.**

**Next Meeting: Monday, July 18, at 10:00am**

**Adjournment: (Wes) To adjourn the HID regular board meeting at \_\_11:40\_\_ pm(Stephen)**

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**Wes Mufford, Chair**

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**Sharon Carey, Office Clerk**