

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, July 18, 2022 at 10:00 am**

Trustees Present: Dave Peers, Wes Mufford, Stephen Alderson

Administration Officers: Sharon Carey and Sharon Henderson

Guests Present: Ken Hoyle

1) **Call the meeting to order – Wes Mufford at 10:09 am**

2) **ADOPTION of the Agenda** – Introductory of any late items – **Motion** (Dave/Stephen) – Michael South's addendum and **Water Report from Terry Leonard – Water Operator**

CARRIED

3) **ADOPTION and ACCEPTANCE of the previous minutes**

a) June 20, 2022 minutes **Motion** – (Wes/Dave)

CARRIED

4) **Business arising from the minutes and unfinished business**

a) Painting of the building – As of the date above , Joe withdrew his quote due to others and time. Board decided to go with Riccardo Manazza's – "Rico the Handyman" quote for \$6700 – Rico sent a reference and list of what he needs to start on July 15th or earlier. Part of 4A in the package – Rico wanted 30% upfront before starting - \$2000.
Motion – (Dave/Wes)

CARRIED

b) Audit is complete. No one from Omland Heal will attend, so someone has to read out the numbers at the AGM – FYI- Board has already approved the draft budgets. Date set for September 19, 2022 at 6pm at the Hedley Centre – Need to send out notices – Attached are the notices and nomination forms (Need a motion to approve the forms – Now, Ryan from Omland Heal will be attending to answer any questions. **Motion** – (Stephen/Dave)

CARRIED

c) A) Daly Avenue upgrade bids – Board spoke over the phone about the project and bid – Need to make it official through a motion. (The board agrees to accept the Grizzly bid of \$174,083.16)
Motion – (Dave/Wes)

CARRIED

B) Need to give Daly and other residents notice. **Motion**-(Wes/Stephen)

CARRIED

C) McElhanney submitted an invoice for services rendered. **Motion**-(Wes/Dave)

CARRIED

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- d) Justification letter for residents about the increases in Parcel tax and Water tolls – Revised – Motion-(Wes/Dave)

CARRIED

- e) Property owners letter about upgrading water connections – Revised – **Motion** – (Wes/Dave)

CARRIED

- f) Year end reports – Waiting for Water and Chair Letter – **Fire submitted – Need end of July, 2022**
g) Specific Arsenic Testing – submitted waiting for more information – **Terry is doing this -Update**
h) 2023 Budgets – **Drafts are completed – Will be presented at AGM**
i) New Signs – **Waiting for quote from Terry**
j) Exercising the valves – Terry has completed 30 out of 60 – **He cleans and paints them**
k) The 3 **outstanding issues for Interior Health** – Need Update
a) Terry's Status – Certification Update – This must be done! – Must wait for September
b) Terry is trying to find the solution for on-going arsenic treatments – is talking to both AGAT and CARO – **In progress**
c) Master Financial Plan for Treatment or Alternative Water Source:
1) Needs to include Present Rates of assessed Water Users for water – **Sent Keyana (IH) an email about this situation – No Response as of yet.**
2) Cost of Improvements to the water system – **Same email – No response**
3) Has a life-cycle cost analysis of operating and maintaining the water system been completed – **Same email – No response.**
l) Building maintenance – **Ralph and Lynne stepped up and completed the work – Paid them \$120 – Wes to look into buying light-weight battery operated weed-eater.**
m) Ken's request for Finances about FD reserve Fund and Water Reserve Fund – **Update based on Audit to presented at AGM – Wants December 31st, 2021 report**

5) **Petitions & Delegations: None**

6) **Correspondence: None**

7) **FIRE AND WATER OPERATIONS REPORTS:**

FIRE DEPARTMENT REPORT:

The fire department report for June 2022 was presented by Deputy Chief - Michael South.

Motion: (Dave/Wes) motioned to accept the Fire Department report as presented with amendment about purchasing 3 new radios and 3 new batteries from Com-West Penticton. Need to maintain fire hydrant on Scott Avenue, next to HID office, will call company to examine and possibly replace existing hydrant.

CARRIED

WATER DEPARTMENT REPORT:

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Terry delivered water report for May and June, 2022. For May, there was a discrepancy in the samples taken on April 25, 2022 the arsenic was at 0.0352 mg/l and accepted level is 0.010mg/l. Called CARO and they said they made an error and to ignore this result. They did it again and it came back at 0.005 which is correct.

Problem at 442 Lummerville – Water was turned on and off by neighbour with a curb-stop key, but didn't tell the HID or Terry. The Water Operator and Fire Department should only have keys. Clean-out valve has been paved over. Also, someone at the store opened the hydrant near it to clean streets. Need to inform FD.

Motion-(Dave/Stephen) No person without authorization from WO, Trustee, or Authorization can operate a curb-stop or hydrant.

CARRIED

June 2022 – Terry has exercised, cleaned, and painted 30 main valves. USIB would like a connection from Daly to lower band site.

Motion – (Stephen/Dave) to accept water report

CARRIED

8) FINANCIAL REPORTS:

ACCOUNT BALANCE SHEET

The account balance sheet for June, 2022 was presented and reviewed by the trustees.

Motion: (Dave/Wes) To approve and accept the balance sheet as presented

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

The May, 2022 year-to-date expense report was presented and reviewed by the trustees.

Motion:(Dave/Stephen)To approve and accept the YTD expense report as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The June, 2022 year-to-date expense report was presented and reviewed by the trustees.

Motion:(Wes/Dave) To approve and accept to YTD expense report as presented.

CARRIED

9) BYLAWS & RESOLUTIONS – None

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10) NEW BUSINESS:

- a)** Transfer of \$25,000 for Fire Reserve Fund – Discussion – Money to be used for FD equipment – including the purchase of a Fire Truck by 2030.

Motion – (Dave/Wes)

CARRIED

- b)** Newsletter items approved – **Motion**-(Dave/Wes)

CARRIED

- c)** New radios and batteries for FD – **Motion**-Dave/Stephen) – To order 3 radios and 3 batteries from Com-West Communications Penticton.

CARRIED

- d)** Sharon Henderson – In Camera – **Motion** – (Dave/Stephen)

CARRIED

11) Next Meeting: August 15, 2022 at 10 am

12) Adjournment: Wes – To adjourn the HID regular board meeting at 10:50 am.

Wes Mufford, Chair

Sharon Carey, Office Clerk