

Regular Monthly Board Meeting Minutes

Hedley Improvement District
September 29, 2025, at 10:00am
Hedley Centre

Trustees Present: Wes Mufford, David Peers, John Todd, Stephen Alderson, Evelyn Petterson

Corporate Administrator: Maria Manazza

Water Operator: Kathleen Conabree

Fire Department: Corey Pelletier

- 1) **Call to order:** Wes Mufford (Chair) called the meeting to order @ 10:01AM
 - 2) **Approval of Agenda:** John/Stephen moved to adopt the agenda as presented.
Carried.
 - 3) **Adoption and acceptance of the previous minutes:**
Stephen/Evelyn moved to accept the previous minutes from August 25, 2025.
Carried.
 - 4) **Petitions and Delegations:** N/A
- Reports:**
1. **Administrative Report Summary:** No new administrative updates to report this month.
 2. **Fire Department Monthly Report Summary:** Corey read the fire report

September 2025 Fire Report

Since our meeting on August 25, 2025, the fire department has responded to the following

- 3 First Responder calls
- 0 Fire calls

Our department currently has 18 members, with no recruits currently. Deputy Chief Corey ordered and received the new sign for the Exterior of the Fire Department, when it gets put up, we will also return the flag to its original location.

Thanks, HVFD Deputy Chief

Corey Pelletier

3. Water Report: Kathleen Conabree provided a verbal update noting that:

- Arsenic levels are now below the Maximum Acceptable Concentration
- She is currently reviewing RFPs and the RDOS would like the top 3 to be submitted
- Significant work has been carried out, including a dig at Rod's property, where the fire department assisted with traffic control.
- There were equipment issues with the digger machinery, causing some delays.
- The final dig at Haynes is scheduled for Wednesday October 1st, 2025
- Silt has been cleared from the water lines.
- The cenotaph-related exploratory dig will be handled by the Ministry of Transportation, meaning HID will not incur costs for that portion of the work.

4. Financial Report Summary: John Todd read the Financial Report.

Note: The full financial report is available at the HID office.

Income Statement (January 1 to August 31, 2025)

Water

- Total Revenue: \$135,321
- Total Expenses: \$92,286 (Budget: \$189,200)
- Net Income: \$43,036

Fire and Street Lighting

- Total Revenue: \$150,873
- Total Expenses: \$103,020 (Budget: \$134,100)
- Net Income: \$47,853

Balance Sheet (as of July 31, 2025)

- Total Assets: \$1,807,804
- Total Liabilities: \$13,141
- Equity: \$1,794,662

5) Bylaws & Resolutions:

Bylaw # 275 - Fire Protection Taxation Bylaw 2026

Motion to accept: John

Seconded by Dave – Carried

6) Old Business: N/A

7) New Business:

Community Event Funding Request – USIB Fireworks

Maria will send a letter to USIB reiterating that the Hedley Improvement District is responsible for fire protection, street lighting, and the fire department, and therefore, cannot allocate funds from Hedley's tax base to support Halloween fireworks.

8) Conclude Meeting:

a) Next Meeting scheduled for October 27th, 2025, @ 10:00AM at the Hedley Centre

b) Meeting was adjourned at 10:46 by Wes Mufford



Wes Mufford, Chair



Maria Manazza, Corporate Administrator