

Regular Monthly Board Meeting Minutes

Hedley Improvement District
October 27th, 2025, at 10:00am
Hedley Centre

Trustees Present: Wes Mufford, David Peers, John Todd, Stephen Alderson, Evelyn Petterson

Corporate Administrator: Maria Manazza

Water Operator: Kathleen Conabree

Fire Department: Corey Pelletier

1) Call to order:

Wes Mufford (Chair) called the meeting to order @ 10:03AM

2) Approval of Agenda:

Dave/Evelyn moved to adopt the agenda as presented.

Carried.

3) Adoption and acceptance of the previous minutes:

Dave/Stephen moved to accept the previous minutes from September 29, 2025.

Carried.

4) Petitions and Delegations:

Ken Hoyles- Submitted Questions

Ken submitted a list of questions for inclusion on the agenda. Several were addressed verbally during the meeting. The remaining questions will be answered by the Administrator via email.

It was reiterated that, since the Administrator was recently appointed as the Freedom of Information Officer by the Board, any future requests for information will be responded to in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA).

Reports:

1. Administrative Report Summary:

Maria read the administrative report.

1. Bylaw Correction Notice – FYI

Please note that Bylaw No. 275, passed during our September meeting, contained a clerical error regarding the amount requested from the Ministry under the Fire Protection Taxation Bylaw 2026. The original figure did not account for the deduction of USIB's contributions. This has since been corrected, the trustees have signed off on the adjustment, and we are currently awaiting final approval from the Ministry.

1. Casual Backup Water Operator – Recruitment Notice

The Hedley Improvement District is currently seeking a casual backup water operator. The job posting is available on the Water Office Facebook page, local message boards in Hedley, and the HID website. If you know someone who may be interested, please share the posting with them or encourage them to contact the HID office directly for more information.

2. Remembrance Day Gathering – November 11

There will be a community gathering at the Hedley cenotaph on **Monday, November 11** to lay a wreath and honour those who served and sacrificed in times of war. Residents are invited to attend and pay their respects. The gathering will begin at **10:45 AM**, with a moment of silence observed at **11:00 AM**.

3. Voyent Alert – RDOS Information Session

John Todd and I recently attended a meeting with representatives from the Regional District of Okanagan-Similkameen (RDOS) and Voyent Alert to learn more about the potential benefits this notification service could offer the Hedley Improvement District.

Voyent Alert is designed to deliver timely and targeted alerts to residents, including boil water advisories, notices from the water department, service updates, and other general communications related to the water system. The HID Board of Trustees will review the potential for implementing Voyent Alert within our district and will keep the community informed should any decisions or developments arise.

2. Fire Department Monthly Report Summary:

Corey read the fire report.

Hello everyone,

Here is the Hedley Volunteer Fire Department's report for October 2025.

Since our last meeting on September 29, 2025, the Hedley Fire Department has responded to:

- * 8 First Responder calls (including 1 Motor Vehicle Accident)
- * 0 Fire calls

Our department currently has 19 members, including 1 new recruit. We recently hosted Brogan Fire & Safety, who conducted SCBA mask fit testing for 12 of our members. This was a very successful session, as many members were not previously fitted correctly.

*Thanks,
Corey Pelletier
Deputy Chief
Hedley Volunteer Fire Department*

3. Water Report:

Kathleen Conabree read the water report:

- An electronic copy of the water report was not received in time to include in the minutes.
- If anyone wishes to review the report, a paper copy is available through the HID office upon request.

4. Financial Report Summary: John Todd read the Financial Report.

Note: The full financial report is available at the HID office.

Income Statement (January 1 to September 30, 2025)

Water

- **Total Revenue: \$203,072**
- **Total Expenses: \$114,503 (Budget: \$189,200)**
- **Net Income: \$88,569**

Fire and Street Lighting

- **Total Revenue: \$163,784**
- **Total Expenses: \$105,797 (Budget: \$134,100)**
- **Net Income: \$57,987**

Balance Sheet (as of September 30, 2025)

- **Total Assets: \$1,863,665**
- **Total Liabilities: \$13,335**
- **Equity: \$1,850,330**

5) Bylaws & Resolutions: N/A

6) Old Business: N/A

7) New Business: N/A

8) Conclude Meeting:

a) Next Meeting scheduled for November 17th, 2025, @ 10:00AM at the Hedley Centre

b) Meeting was adjourned at 10:40 by Wes Mufford



Wes Mufford, Chair



Maria Manazza, Corporate Administrator