

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Wednesday, September 20, 2017 held at the HID office at 5:30 pm.**

Trustees Present: Dave Peers (Acting Chair), Ruth Woodin, Terry Sawiuk, and Penny Escott

Administrative Officer: Diane Wood

Guests Present: John Todd, Sharon Sund, and Elef Christensen

Regrets: Richard Tarnoff and Lynn Wells

Dave Peers called the meeting to order at 5:30 pm.

ADOPTION OF AGENDA

Motion (Ruth/Terry) to adopt the agenda as presented.

CARRIED

MINUTES

The Minutes of the regular meeting of August 16, 2017 were circulated to the trustees prior to the meeting. Dave confirmed that all trustees had read the minutes. He then called for any errors or omissions and there were none.

Motion (Ruth/Penny) to approve the regular meeting minutes of August 16, 2017 as circulated.

CARRIED

The Minutes of the In Camera meeting of August 16, 2017 were circulated to the trustees prior to the meeting. Dave confirmed that all trustees had read the In Camera minutes. He then called for any errors or omissions and there were none.

Motion (Penny/Ruth) to approve the In Camera meeting minutes of August 16, 2017 as circulated.

CARRIED

The Minutes of the Finance Committee meeting of August 14, 2017 were circulated to the trustees prior to the meeting. Dave confirmed that all trustees had read the Finance Committee meeting minutes. He then called for any errors or omissions and there were none.

Motion (Ruth/Penny) to approve the finance meeting minutes of August 14, 2017 as circulated.

CARRIED

PETITIONS AND DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

Finance Committee September 15, 2017 update from John Todd (Chair):

John gave an update about the meeting and what was discussed, one of the topics was regarding changing Auditors, Diane let John know that she would prefer that a change not happen this year as she has already received a commitment from the Auditors in place, but would be open to a phone call or email from an alternative auditor for the future.

Review draft 2018 Water Operations Budget and discussion about water usage and billing:

Review and Discussion was tabled until the October, 2017 board meeting

Information about benefits package for the HID:

Discussion was tabled until the October, 2017 board meeting

REPORTS

WATER REPORT

Terry Sawiuk read the September Water System Report into the record.

Motion: (Ruth/Penny) To approve the September 2017 Water System report into the record.

CARRIED

FIRE DEPARTMENT REPORT

Graham Gore read the September Fire Department Report into the record.

Motion: (Terry/Ruth) To approve the September 2017 Fire Department report as read.

CARRIED

ACCOUNT BALANCES

Diane read the August 31, 2017 account balance into the record

Motion: (Terry/Penny) To approve the August 31, 2017 account balances as read.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

Diane read the August 31, 2017 Water Operations YTD expense report into the record

Motion: (Penny/Terry) To approve the August 31, 2017 Water Operations YTD expense report as read.

CARRIED

FIRE DEPARTMENT YTD EXPENSE REPORT

Diane read the August 31, 2017 Fire department YTD expense report into the record

Motion: (Penny/Ruth) To approve the August 31, 2017 Fire Department YTD expense report as read.

CARRIED

NEW BUSINESS

Dave Peers to act as Chair Person for the September 20, 2017 meeting:

Motion: (Ruth/Penny) To approve Dave Peers as Acting Chair Person for the September 20, 2017 board meeting.

CARRIED

CORRESPONDENCE

None

BYLAWS

Review and amendment of water bylaw #240 to include new category and class for parks showing zero water tolls and On/Off charges:

Tabled until the October, 2017 board meeting

Bylaw #241 "Fire Protection & Street light tax Bylaw 2018 to receive first and second reading

Motion: (Penny/Terry) to approve the Bylaw #241 "Fire Protection & Street Light Tax Bylaw 2018.

CARRIED

RESOLUTIONS

None

ADJOURNMENT

Motion: (Ruth) To adjourn the meeting at 6:30 PM

Dave Peers, Acting Chair

Diane Wood, Administrative Officer