

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Wednesday, August 15, 2018 held at the HID office at 10:00 am.**

Trustees Present: Lynn Wells, Ruth Woodin, Dave Peers, and Thomas Adams.
Administrative Officer: Diane Wood

Guests Present: Michelle Jacobs, Ross Grant, and Ken Hoyle,

Lynn Wells called the meeting to order at 10 am.

ADOPTION OF AGENDA

Motion (Ruth/Dave) to adopt the agenda as presented.

CARRIED

MINUTES

The Minutes of the regular meeting of July 18, 2018 were circulated to the trustees prior to the meeting. Lynn confirmed that all trustees had read the minutes. She then called for any errors or omissions and there were none.

Motion (Ruth/Thomas) to approve the regular meeting minutes of July 18, 2018 as circulated.

CARRIED

PETITIONS AND DELEGATIONS None

REPORTS

WATER REPORT

Dave Peers read the July Water System Report into the record.

Motion: (Dave/Ruth) To approve the July 2018 Water System report into the record.

CARRIED

Ken Hoyle asked if the total amount presented in the TRUE Consulting proposal, which the HID has applied for funding for, included the cost for Consultants. Lynn gave her understanding, and Diane is to get clarification from TRUE consulting about the actual cost to repair 20 Mile Creek crossing to present to the Finance Committee meeting set for August 22, 2018.

Full Spectrum mineral Analysis: Diane requested approval to execute a full spectrum mineral analysis to be submitted with the next Microbial, and additional Arsenic samples scheduled on August 21, 2018.

Motion: (Dave/Thomas) To approve a full spectrum mineral analysis, to be included with the next scheduled Microbial and Arsenic submission on August 21, 2018.

CARRIED

Water Department updates:

Ross Grant requested that the water systems managers have a trustee, or HID administrator escort them when executing water shut off due to account payment in arrears.

Colonial water connection has still not been located. Michelle Jacobs will research costs and what is available, the rented machine will be used to locate all other curbstops not found to date. Dave and Diane will create a new more in depth, work record document for the water systems manager.

Ross requested funds for paint and supplies for pumphouse improvements.

Motion: (Dave/Ruth) To approve funds for pumphouse improvements to a maximum of \$500 from the Building Maintenance account. .

CARRIED

Training payment for water contract managers:

Motion: (Thomas/Ruth) To approve the HID paying the water contract training hours for the month of July, 2018.

CARRIED

FIRE DEPARTMENT REPORT

Ken Hoyle read the July Fire Department Report into the record.

Motion: (Thomas/Dave) To approve the July 2018 Fire Department report as read.

CARRIED

Lynn Wells asked, should the First Responders have a criminal records check before being allowed to enter people's homes. Ken Hoyle answered no; unless it becomes an issue the Fire Department feels it is unnecessary to carry out criminal records checks at this time. The Fire Fighters are aware that they can be asked to comply at any time.

Ruth Woodin asked how many Fire Fighters were on the Roster at this time, and Ken Hoyle answered with 18 in total, and 12 that are active.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

Roger Mayer RDOS, letter requesting additional funding: Lynn gave an update regarding her letter of request for additional funding from the RDOS Gas Tax fund.

Fortis BC update on change over from Vapor to LED lights: Diane presented the trustees with an update from Shelly Thompson (Fortis BC), For informational purposes.

Diane Wood, trustees report: Diane gave a brief update regarding tasks completed, answers to outstanding questions, and day to day working of the HID.

REPORTS

ACCOUNT BALANCES

Diane presented the July 31, 2018 account balance into the record

Motion: (Thomas/Dave) To approve the July 31, 2018 account balances as presented.

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

Diane presented the July 31, 2018 Water Operations YTD expense report with changes into the record.

Motion: (Ruth/Dave) To approve the July 31, 2018 Water Operations YTD expense report as presented.

CARRIED

Dave Peers has volunteered to be the primary contact for TRUE consulting.
Thomas Adams has volunteered to manage the TRUE consulting contract.

FIRE DEPARTMENT YTD EXPENSE REPORT

Diane presented the July 31, 2018 Fire department YTD expense report with corrections into the record

Motion: (Thomas/Dave) To approve the July 31, 2018 Fire Department YTD expense report as presented.

CARRIED

NEW BUSINESS

USIB Water System: Informational update from Lynn Wells.

HID property: Discussion tabled.

Penny Escott: Letter of resignation

CORRESPONDENCE

Peggy Terry: Letter of request for curbstop location.

BYLAWS

Bylaw # 243, 2018 Parcel Tax bylaw: For approval and signing.

Motion: (Thomas/Dave) To approve the first and second reading of bylaw #243 "2018 Parcel Tax bylaw.

Bylaw # 244, the amended 2019 Water Toll bylaw: For approval of changes and additions.

Motion: (Thomas/Dave) To approve the amended bylaw #244 "2019 Water Toll bylaw.

RESOLUTIONS

None

ADJOURNMENT

Motion: (Ruth) To adjourn the meeting at 11:30 AM

Lynn Wells, Chair

Diane Wood, Administrative Officer