

**REGULAR BOARD MEETING
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, March 15, 2021 held at the Hedley Seniors' Centre at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson, Terry Sawiuk
(Stephen Anderson – arrived @ 11am)

Administrative Officers: Alice Christensen and Trisha Mills

Guests Present: Simon Harris, Ken Hoyle, Karen Cummings, Tony Bedford and Penny Escott

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:10 am.

ADOPTION OF AGENDA

Motion (Wes/Ralph) to adopt the agenda as presented.

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Adoption & acceptance of February 2021 minutes is tabled as the minutes were missing a page.

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

HEDLEY WATER SYSTEM

- IHA item #5 is due by March 31st, 2021 – update of the ERCP to include response actions for the events outlined in Discussion item #3
- Dan Miller from McElhanney Ltd. has sent a proposal for engineering services regarding water treatment and building upgrades. Trustees will discuss under separate meeting to review
- RDOS Water System Acquisition has been tabled until next meeting for trustees to review information

FIREHALL LED LIGHTING UPGRADE

The LED lighting upgrade has been completed in the firehall bay. The manager would like to see the lights in the washroom, first aid room, and manager's office changed to LED as well. The trustees will include the outdoor lights on the building as well.

SAGE 50 PROGRAM

Because the cost of the updated Sage program was greater than our credit card limit, a cheque was mailed and we are awaiting the update to arrive.

PETITIONS & DELEGATIONS

Tony Bedford – Why the rapid increase in water rates? What's the justification? Dave – Rates were increased to keep up with costs. Previous boards did not increase rates and the fees were not enough to cover basic costs. An annual inflation will be added as required. Tony – What is the Board doing to ensure compliance with the Drinking Water Act and will rates peak out over the next few years? Dave – upgrades for pumps/pumphouse/wells/filtration system. Wes – not

sure of which direction yet. We have information from the engineer to review, which was just received. Have talked to a hydrologist, we have the options of RDOS, independent, or IB. Tony – will there be a public meeting? Ralph – yes, was only postponed because of COVID-19. Wes – we will continue to improve the system as we can. Plus working on getting all systems/computers/website etc. running more smoothly.

Penny Escott – Addressed the board by stating she was disappointed that Ken’s request for funding was denied. The board was not in agreement for the funding of the Firehall Park but are in favor of applying for a grant to replace the siding on the HID/FD building. Is the RDOS still a consideration? Is there a proposal? She said to look at RDOS history, they pay for water systems, they fixed Missezula Lake. Wes – we are still working on it, it all takes time; the funds from RDOS are not free. Penny – told Wes to know his acts.

Ken Hoyle – addressed the board and requested that the HID account balances be presented at the next AGM. Ken is tracking the funds in order to have a new Pumper Truck in 2030. Ken would like to get the floor and ceilings painted in the fire hall. Ken requested an HID credit card to be used for FD expenses. Ken would also like an account set up with Ackland Granger. SOS Community Foundation grant application – Firehall Park, has let it go to the side as didn’t have the support to continue. 4. UBCM Grant application - waiting for quote for siding to submit with application which is due Friday, March 19th. Ken has requested a meeting with the Trustees and FD Officers on Thursday, April 1, 2021 at 2pm.

CORRESPONDENCE – None

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for February 2021 was presented by Ken Hoyle.

Motion: (Dave/Ralph) To approve and accept the Fire Department report as presented.

CARRIED

The HFD is required to have 16 firefighters and currently has 9 active members. They are continuing to seek new members. Sprinklers/Wasp-kits - during a fire; there needs to be a discussion to get a joint statement to the public about use of WaspKits and lawn sprinklers when there is a fire. Ken would like to see lawns green to reduce fire hazards on private property. Feb 16th meeting has information from Simon regarding use of sprinklers and WaspKits during a fire and how it affects the system.

WATER DEPARTMENT REPORT

The water department report for February 2021 was presented by Simon Harris.

Motion: (Wes/Dave) To approve and accept the Water Report as presented.

CARRIED

Waiting for pricing on stainless steel riser pipes. New control panel installed, water system disinfected and flushed. Arsenic levels nice and low after first two readings. Pump house valve needs replacing, there is negative pressure in the Colonial water mains. A final 30hp pump project report will be completed and submitted once the project is fully completed. Reservoir access road needs some maintenance. Pump house security should be addressed. The old pump still needs to be removed from the pump house. Possible rpm down = lower arsenic? Pumphouse valve needs replacing before Colonial, as well the lines on Colonial need replacing. Without fixing the lines there will be approximately 66% water loss. Have not received any quotes on generators as there is a shortage due to Texas. Received a quote for pipe replacement and quote for 60hp pump from Lowther Electric and Ton Bedford.

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for February 2021 was presented and reviewed.

Motion: (Dave/Wes) To approve and accept the balance sheet as presented.

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The February 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Dave) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The February 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Ralph) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

Resolution 163 – FireSmart Economic Recovery Fund – established to provide support and overall grant management and to authorize up to \$16,120 to be used from GST Refund Building Maintenance Fund in support of the grant.

Resolution to establish a charge for document copying was tabled as more information is needed before a decision can be made.

NEW BUSINESS

FIREHALL PARK aka COMMONS

The administrator contacted the insurance provider regarding how the insurance would be affected if the HID yard were turned into a park. Insurance provider response: may or may not be charged an additional premium however, the Commercial General Liability policy could extend coverage. A Risk management plan will need to be provided if a firepit was to be included.

AUDIT PLANNING LETTER

Omland Heal provided the Trustees with the audit planning letter for review.

PERSONAL EMAIL USAGE

All business correspondence for the Hedley Improvement District will use an HID email address as business should be going through the HID office.

5 YEAR CAPITAL PLANS

The fire department will start to create their plan while the water department will wait until the engineer has completed his report before they start to discuss.

NEXT MEETING: Monday, April 19, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 12:37pm.

Wes Mufford, Chair

Alice Christensen, Administrative Officer