

**REGULAR BOARD MEETING  
OF THE HEDLEY IMPROVEMENT DISTRICT  
Monday, December 16, 2019 held at the HID office at 1:00 pm.**

**Trustees Present:** Lynn Wells, Dave Peers, Ralph Olund, Wes Mufford and Ross Grant.

**Regrets:** None

**Administrative Officer:** Alice Christensen

**Guests Present:** Simon Harris (Water Operator), Ken Hoyle (Fire Dept. Manager)

**CALL TO ORDER**

Lynn Wells called the meeting to order at 1:03 pm.

**ADOPTION OF AGENDA**

**Motion** (Dave/Ralph) to adopt the agenda as presented.

**CARRIED**

**ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES**

**Motion:** (Ross/Dave) To receive and accept into record the minutes from the November 18, 2019 regular board meeting.

**CARRIED**

**PETITIONS AND DELEGATIONS** None

**FIRE & WATER OPERATIONS REPORTS**

WATER DEPARTMENT REPORT

Simon Harris presented the November 2019 Water Department report, a copy will be attached to these minutes upon approval.

**Motion:** (Wes/Dave) To approve and accept the Water Report as presented.

**CARRIED**

**Q:** Bob Pearce is sending construction details on Lot 2900, isn't that the tailings lot by the cemetery? **A:** Lot 2900 also wraps around by the old Gold Dust Pub

FIRE DEPARTMENT REPORT

Ken Hoyle presented the Fire Department report for November 2019 to the board of trustees, a copy will be attached to these minutes upon approval.

**Motion:** (Wes/Ross) To approve and accept the Fire Department report as presented.

**CARRIED**

**Q:** Will AED/CPR training be open to the public as there are AED machines at the Market and the Seniors Center and people there should know how to use them. **A:** That will depend on the number of members from the fire department taking the training.

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.**

FIRE HYDRANT SERVICE

Administrator asked for clarification as to which department would be paying for the fire

hydrant maintenance. A copy of the report and invoice will be given to the fire department for future reference.

**Motion:** (Lynn/Wes) Installation of fire hydrants will come from the Water Department budget and the maintenance of the fire hydrants will come from the Fire Department budget.

**CARRIED**

**Q:** Where does the money come from? Water Tolls or Property Taxes? **A:** This will be discussed at the time of the 2021 budgets.

#### H.I.D. STORAGE SHED UPGRADES

Carpentry has been completed. Electrical work is 90% completed. The trench still needs to be dug – Ross and Wes will work it out.

#### HEDLEY WATER SYSTEM UPDATE

A quote and information package were received from FilterCo. The FilterCo system acts as a chlorine system and also has the ability to work with the SCADA system. So far there are two options for dealing with the arsenic levels – option 1 is the filtration system and option 2 is drilling a new well. The HID is still in the process of gathering all pertinent information and data.

#### AGM DATE FOR 2020

The auditors were contacted and are available on either of the dates that were proposed by the trustees at the November meeting. The trustees agreed on a date and time and the administrator will advise the auditors.

**Motion:** (Lynn/Wes) To set the date and time for the AGM to Saturday, April 18, 2020 at 6:30pm.

**CARRIED**

### **NEW BUSINESS**

#### CAPRI INSURANCE – UPDATE ON PUMPHOUSE WALL CRACK

Capri Insurance is looking for an update on the crack in the wall of the pumphouse that occurred shortly after construction in the early 1970s. Last year it was noted that the trustees were in discussion about how to proceed. The administrator will send an update to Capri Insurance on behalf of the trustees informing them of the Interior Health concerns regarding the arsenic levels which will in turn lead to upgrades on the pumphouse.

#### FIRE DEPARTMENT PROPOSED RE-ALLOCATION OF EXPENSES

The fire department manager proposed changes to the allocation of funds in the HVFD 2019 budget to more accurately align with the expenses for the year.

**Motion:** (Wes/Ross) To accept the proposed re-allocation of the Fire Department 2019 year-to-date expense budget as presented.

**CARRIED**

**CORRESPONDENCE**

An email was received from Karen Cummings regarding the election process of new trustees. A response was provided informing that the trustees do not have the power to change laws governing improvement district election as they are set by the Local Government Act.

A letter was received from the Hedley Fire Department regarding the role and training for first responders after issues arose from two recent incidents. BCEHS is following the Clinical Response Model which affects the role of first responders and the HVFD would rather put resources toward basic first aid training for all fire fighters if first responders are no longer being called to incidents. The HID will look into this matter further and will contact BCEHS for more information.

**BYLAWS**

None

**RESOLUTIONS**

None

**ADJOURNMENT**

**Motion:** (Wes) To adjourn the HID regular board meeting at 2:03pm.

**NEXT MEETING:** Monday, January 20, 2020 at 1:00pm

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Lynn Wells, Chair

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Alice Christensen, Administrative Officer