

**REGULAR BOARD MEETING MINUTES
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, October 25, 2021 at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

Administrative Officers: Trisha Mills & Sharon Carey

Water Department:

Fire Department: Michael South

Guests Present: Ken Hoyle & Karen Cummings

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:01am

ADOPTION OF AGENDA

Motion (Ralph/Wes) to adopt the agenda as presented, with the addition of late items of Fire Department mailbox, note from N. Wold, notice to be posted (information for the community) and time off request

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Ralph/Dave) to accept and approve the September 20, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) September Newsletter for review
 - i) Residence to vote on color of HID/FD building – give three choices – no choices have been given yet
- b) Sun City Exteriors quotes for review
 - i) vs KW Exterior quote and Greyback
 - (1) Ralph motioned to accept KW Exterior's quote as presented; Dave seconded - passed

**it was proposed that Gary B. to paint the fire hydrant valves as some are the wrong color; as well as to do weed eat around the HID building

** there is a possible proposal coming to have the HID install a gate in the 20 Mile Creek area – Barrick Gold needs to be reached out to see if they could help

PETITIONS & DELEGATIONS

None

CORRESPONDENCE

- a) Ken H – supplied two documents 1. Drinking Water Distribution Systems 96 pages, 2. Effective Microbial Control Strategies for Main Breaks and Depressurization 50 pages – both address possible back-syphoning – if you would like a copy printed I will have it in the office for your reference
- b) Terri-Jo Bratt - RDOS information – trustees was happy to receive this information to review

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for September 2021 was presented by Michael South

Motion: (Wes/Dave) motioned to accept the Fire Department report as presented

CARRIED

- a) for review
 - i) \$200 honorarium for new recruits – need a motion from the trustees – Ralph O. motioned to pay the new recruits \$200 after they finish their training. Second by Wes M. **passed**
 - ii) Recognition for previous chief service – has never been done before
 - iii) Fire department newsletter – mixed reviews
- b) September water dept. report for review

WATER DEPARTMENT REPORT

**Report was not received in time for the meeting – will be added to November 15th meeting

- It was noted that there were no water samples for the months of September and October tested for arsenic

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for September 2021 was presented and reviewed

Motion: (Dave/Ralph) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The September 2021 year-to-date expense report was presented and reviewed by the trustees

Motion:(Wes/Dave) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The September 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Wes/Ralph) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

- a) Review of Meeting Procedures Bylaw No 256
 - i) Ralph – what is the difference between this one and previous
 - ii) Bylaws need to be updated regularly
- b) Review of Resolution 140
 - i) It was resolved to keep the street lights bright for the safety of the residence (August 2014)

NEW BUSINESS

- a) Daly Ave information – see attached from TRU – trustees to submit questions to the engineers for clarification
- b) External data storage solution – agreed upon to look into pricing etc and present at next meeting – Ralph O. motioned to have external storage solutions in place. Second by Stephen A. **passed**
- c) Committee’s under the Improvement District – this was for information however: Ralph O. motioned to have it put out to the community if they would like to form a committee submit it to the board for approval (will be put out in the next news letter) Second by Wes M. **passed**
- d) Trustee Honorarium – if you don’t want it – make it a donation to a local society? – trustees to advise what they want to do before honorariums are paid
- e) Cladding color choices – tabled after a long discussion as the choices presented were lacking
- f) Fire Hydrant report – a copy will be in the office for anyone to review
- g) Rekeying of Fire Department – quotes. Stephen A. motioned to have the quote from LockWorks of Penticton to be accepted. Second by Ralph O. **passed**
- h) IH meeting set for Tuesday, November 9th @ 10:30am
- i) There was a request from a resident to possibly “brighten” up the community for the holidays and would be willing to volunteer – be a committee leader? – this is not an HID item, maybe direct the resident to the Community Club?
- c) USIB water meeting review - still waiting for them to drill new well for testing and then more meetings will happen. Tabled until then.
- j) Fire Department mail box – it was requested that the box be closed so that a resident could have a box as the FD does not receive much mail – it will be closed and the FD mail will go into the HID box
- k) N. Wold – request to waive fees for turning on and off water - not waiving as then would have to do it for everyone
- l) Notice of Information – will be compiled to explain the differences of what parcel tax, water toll and property tax are
- m) Time off request for office admin – cleared
- n) Stephen A. motioned to have a back up printer purchased so that the office will not be without a printer if the current one decides to not work again. Second by Ralph O. **passed**

NEXT MEETING: Monday, November 15, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 12:15 pm.

Wes Mufford, Chair

Trisha Mills, Administrative Officer