

**REGULAR BOARD MEETING MINUTES
OF THE HEDLEY IMPROVEMENT DISTRICT
Monday, November 15, 2021 at 10:00 am.**

Trustees Present: Ralph Olund, Dave Peers, Wes Mufford, Stephen Alderson

Administrative Officers: Trisha Mills & Sharon Carey

Water Department: Terry Leonard

Fire Department: Michael South & Tony Bedford

Guests Present: Ken Hoyle, Karen Cummings, & Simon Harris

CALL TO ORDER

Wes Mufford, Chair, called the meeting to order at 10:00am

ADOPTION OF AGENDA

Motion (Wes/Stephen) to adopt the agenda as presented, with the addition of late items of Fire Department report and October water report

CARRIED

ADOPTION and ACCEPTANCE OF PREVIOUS MINUTES

Motion (Dave/Wes) to accept and approve the October 25, 2021 minutes as presented

CARRIED

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS.

- a) Daly Ave information – trustees to submit questions to each engineer for clarification
- b) External data storage solution – Ralph O. motioned to have external solutions put in place. Second by Stephen A. - **passed**
- c) Trustee Honorarium – each trustee to advise office of their choice
- d) Rekeying of Fire Department – Stephen A. motioned to accept the LockWorks of Penticton to come in and rekey the fire department and make copies of required keys. Second by Ralph O. **passed**
- e) USIB water meeting review – still waiting for them to drill new well for testing and then more meetings will happen. Tabled until then.

PETITIONS & DELEGATIONS

Ken H – how will the transmission line be maintained and has Fortis/BC Wildfire Service confirmed that there will be no interruption to power in the event of a wildfire. Would like to see a credible quote. Wes – limited funds at this time to purchase a generator; provincial gov't would step in if need be. Terry – some cost benefit to having a full-time generator on site would need to be done; to date the whole system has never gone down. Everyone needs to work together to find a solution.

CORRESPONDENCE

FIRE & WATER OPERATIONS REPORTS

FIRE DEPARTMENT REPORT

The fire department report for October 2021 was presented by Tony Bedford (supplemented by Michael South)

Motion: (Dave/Wes) motioned to accept the Fire Department report as presented

CARRIED

- a) Stephen Alderson motion to have Anthony Bedford added as a signing authority to the Fire Department bank account. Second by Dave Peers
passed
- b) Anthony Bedford approved by trustees to be the Fire Department Manager

WATER DEPARTMENT REPORT

The water department report for September 2021 and October 2021 was presented by Terry Leonard

Motion: (Dave/Ralph) motioned to accept the Water Department report as presented

CARRIED

- a) Wes Mufford motioned to have Terry Leonard, Trisha Mills, and all current Hedley Improvement District Trustees to have access to the Fortis Electricity account to keep up to date on how billing works and how we are charged. Second by Stephen Alderson.
passed

FINANCIAL REPORTS

ACCOUNT BALANCE SHEET

The account balance sheet for October 2021 was presented and reviewed

Motion: (Ralph/Wes) To approve and accept the balance sheet as presented

CARRIED

FIRE PROTECTION & STREET LIGHTING YTD EXPENSE REPORT

The October 2021 year-to-date expense report was presented and reviewed by the trustees

Motion:(Dave/Wes) To approve and accept the YTD expense report as presented

CARRIED

WATER OPERATIONS YTD EXPENSE REPORT

The October 2021 year-to-date expense report was presented and reviewed by the trustees.

Motion: (Ralph/Dave) To approve and accept the YTD expense report as presented.

CARRIED

BYLAWS & RESOLUTIONS

- i) Water Toll Bylaw #260

NEW BUSINESS

- a) Pumphouse update -stabilization still happening – it is a slow process so may not be done until spring. May look at lowering the roof to help with it.
- b) Closed the office the week of December 27 – 31? And Friday, December 24th – Ralph Olund motioned to be closed for the noted dates. Second by Stephen Alderson.
passed
- c) November Newsletter – adjustments to be made and then mailed out

- d) New roof for the front of building (plus new flashing)– Wes to get quotes on materials to replace roof, then Wes and Ralph to do the work to replace
- e) Paint for the office – office to contact office to get a quote from Gary to paint
- f) Daly Ave Project – more meetings to be come
 - i) Letters from November 2017
- g) Clive’s letter – send out forms to see if anyone will come forward, if not then put this forward at the AGM

NEXT MEETING: Monday, December 20, 2021 at 10:00am

ADJOURNMENT

Motion: (Wes) To adjourn the HID regular board meeting at 12:05 pm.

Wes Mufford, Chair

Trisha Mills, Administrative Officer