

**Regular BOARD MEETING Minutes of the
HEDLEY IMPROVEMENT DISTRICT to be held on
Monday, January 16, 2023, at 10:00 am at the Community Club Building**

- 1) **Call the meeting to order: 10:03 am - Wes**
- 2) **ADOPTION of the Agenda** – Introductory of any late items – **Meeting Conduct and Public Comments - Brought forward from Past meeting minutes** – Those who are attending as **guests** are expected to be respectful, not interrupt proceedings, and submit any questions or comments by email to the board prior to the monthly assembly. The board has the right to respond to these queries at the time of the meeting or at a more convenient time to allow the Trustee's find the possible answers. – Amendment – speakers/guests are allowed 5 minutes to talk about an issue. – FYI AGAIN

Motion:(Dave/Wes) to accept the agenda.

CARRIED

- 3) **ADOPTION and ACCEPTANCE of the previous minutes.**

Motion:(John/Dave) to accept last month's minutes.

CARRIED

- 4) **Business arising from the minutes and unfinished business**
 - a) Update on the **Structural** issues with the Pumphouse and subsequent water problems. **Stop Order from WorkSafe** – Wes – Update on the situation. What happened with WorkSafe Review Letter. – The Board agreed to send the review letter to Work Safe that John Todd composed. They also agreed on the original plan for the building – Consult an engineer and work on stabilization with the use of rods through the concrete.
 - b) Daly Avenue Upgrade – Completed -FYI – Waiting for Final Inspection – McElhanney sent a request for another \$3200.00 – Change of Scope and Volume of Material – Agreed by all Trustees per phone conversation – To Discuss – This was done.
 - c) Specific Arsenic Testing - Submitted waiting for more information – Terry is doing this – Update – Don't know about this yet. – Terry talked to a company called ALS – waiting for information about procedures and cost.
 - d) New Signs for HID/FD – Wes Update – Need Quote from Terry – Waiting for more information – Still in progress
 - e) The 3 **outstanding issues for Interior Health** – Need Update
 - a) Terry's Status – Certification Update – **THIS MUST BE DONE!** –Need Update. – Stephen and Wes to partake in April of next year. – Water Operator will also need to do this. – Terry is challenging the exam in **February, 2023.**
 - b) Terry is trying to find the solution for on-going arsenic treatments – is talking to both AGAT and CARO – Need Update – Waiting

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- f) Clive is helping to understand, maintain, and use the website - Clive. - In progress – Helping to work on issues that go back years. – Still working on this – We have a new Desktop Computer – Purchased for \$1700.00 from Staples with Protection Plan. – Clive is helping with this as well as Alan – Computer guy in Princeton.

5) Petitions & Delegations: NONE

6) Correspondence: NONE

7) FIRE AND WATER OPERATIONS REPORTS: (Make a motion to approve each)

- a) December 2022 – Fire Dept. report for review – Michael South

Motion: (Dave/Wes) to accept Michael's report.

CARRIED

- b) December 2022 – Water Dept. report for review – Terry Leonard – Terry to Present;

Motion:(Dave/Wes) to accept the water report with limited information. Terry will do a complete assessment next month.

CARRIED

8) FINANCIAL REPORTS: To be presented by John Todd

- a) December 2022 Balance Sheet – A
- b) Water Department Expense Report – B – December 2022
- c) Fire Operations Expense Report – C – December 2022

Motion:(Dave/Stephen) to accept the financial reports.

CARRIED

9) BYLAWS & RESOLUTIONS: None

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10) NEW BUSINESS:

- a) The conduct of a Resident during meetings to be discussed – Abusive Manner towards Staff and Trustees – In Camera
- b) Newsletter – Will Not be Sent Out – Will be in Common Areas – Post Office, Store, HID Office
- c) Election of Vice-Chair – Discussion – Deemed unnecessary – as the board can select a chair when the chairperson is absent from a meeting.
- d) USIB Water Connection Request – Re: Daly Avenue – Order of Lieutenant Governor – Documents from 1985 – Revision of the Letters Patent state the town's water boundaries – Terry to talk to the USIB about funding an application for changes to the Letter's Patent.
- e) Carol South reduced our phone/internet bill for the HID – Michael will speak to this point on Carol's behalf. – Thank you to her – Waiting for Telus to call the office.
- f) Insurance Renewal Cost – From \$17,000 to \$19,000 – Approved.

Next Meeting: January 16, 2022, at 10 am AT THE COMMUNITY CLUB.

- 1) Adjournment: Wes – To adjourn the HID regular board meeting at
11:53 am/pm.**



Wes Mufford, Chair

Sharon Carey, Office Clerk

