

**Agenda for the Regular BOARD MEETING of the  
HEDLEY IMPROVEMENT DISTRICT to be held on  
Monday, October 17th, 2022, at 10:00 am**

**1) Call the meeting to order**

**2) ADOPTION of the Agenda** – Introductory of any late items

**3) ADOPTION and ACCEPTANCE of the previous minutes**

September 19, 2022, minutes

**4) Business arising from the minutes and unfinished business**

- a) Update on the Electrical issues with the Pumphouse and subsequent water problems – Terry's report
- b) Sent Final Report to FireSmart for approval and Grant Money -Received a final report from Kerry Riess and emailed Jonas about the next step – Waiting.
- c) Sent audit information and Statistics Report to Municipal Affairs – They are waiting for the AGM and new Trustee List – Still in progress – Waiting for By-Election
- d) Daly Avenue Upgrade – Started and will take 4 weeks to complete – They sent another invoice and are almost finished.
- e) Specific Arsenic Testing - Submitted waiting for more information – Terry is doing this - Ask Gerry Wilkins
- f) 2023 Budgets – done and sent to Municipal Affairs for the operating money for Street and Fire.
- g) New Signs for HID/FD – Wes Update – Need Quote from Terry
- h) Exercising the valves – Update – How many have been done and how many more – **Need update from Terry.**
- i) The 3 **outstanding issues for Interior Health** – Need Update
  - a) Terry's Status – Certification Update – **THIS MUST BE DONE!** –Need Update.
  - b) Terry is trying to find the solution for on-going arsenic treatments – is talking to both AGAT and CARO – Need Update
  - c) **Master Financial Plan for Treatment or Alternative Water Source:**
    - 1) Needs to include Present Rates of assessed Water Users for water – No word from Keyana on the email composed by Dave.
    - 2)Cost of Improvements to the water system – No update from IH.
    - 3)Has a life-cycle cost analysis of operating and maintaining the water system been completed –No Response about this from Keyana**No Correspondence about these issues as of this date**

**Agenda for the Regular BOARD MEETING of the  
HEDLEY IMPROVEMENT DISTRICT to be held on  
Monday, October 17th, 2022, at 10:00 am**

- j) Fire Hydrant Maintenance will now start in November, not October.
- k) Rico finished painting the shed with **leftover** paint - He charged the HID \$1100.
- L) Clive is helping to understand, maintain, and use the website - Clive.
- m) Terence Wells- Resident, Engineer and global expert – Requests a retainer for maintenance program and inventory control – Dave will speak about this.
- n) Hiring Jodel Burk for emergency situations – Wage? – She has already signed a confidentiality agreement.
- o) Need Ken’s help to create a Phone Tree as most people do not and will not provide the information.

**5) Petitions & Delegations: None**

- 6) **Correspondence: (5 mins each)** a) Ken’s letter about the pumphouse, b) Gerry Wilkin – Arsenic Reports, c) Gary Ross – Water System, d) Sharon Henderson – May have some information to add to the Water System discussion.

**7) FIRE AND WATER OPERATIONS REPORTS: (Make a motion to approve each)**

- a) September 2022 – Fire Dept. report for review – Michael South
- b) September 2022 – Water Dept. report for review – Terry Leonard

**8) FINANCIAL REPORTS:**

- a) September 2022 Balance Sheet – **A**
- b) Water Department Expense Report – **B** – September 2022
- c) Fire Operations Expense Report – **C** – September 2022

- 9) **BYLAWS & RESOLUTIONS – Sent Street Lighting and Fire Bylaw to Ministry -263 – Fire Protection Taxation Bylaw 2023 was sent to the Ministry – **Waiting for approval.****

**Agenda for the Regular BOARD MEETING of the  
HEDLEY IMPROVEMENT DISTRICT to be held on  
Monday, October 17th, 2022, at 10:00 am**

**10) NEW BUSINESS:**

- a)** Welcome to the two new Trustees officially – John Todd and Clive Bellian – With the use of Zoom or Teams when needed, Sign declarations, Confidentiality Agreements, Oath of Office, elect a Chair, and create/send Trustee List to Municipal Affairs
- b)** Dixon Collections – Do we want to use a collection agency to delinquent files?
- c)** Request for time-off for Medical issues from November 2 to 9 – Sharon Carey-FYI
- d)** Tax Sale Procedures for two properties -Municipal Affairs has sent a letter to each asking they pay.
- e)** USIB Fire Protection Agreement needs to be renewed – Are there any changes or amendments. Do we need to meet with the USIB members first. Wes will talk to them directly with new agreement.
- f)** USIB water connection from Daly – Wes and Terry to discuss this with the band
- g)** Paying for the LTSA – **This is necessary service, but they want \$100 to start.**
- h)** Making Unilateral Decisions – Board must agree on situations.
- i)** **John Todd** would like to see changes to the monthly financial statements presented, so they are easier to understand. Also, unnecessary problems that the Board does not need to know that is on the agenda. – Ask Trustees for clarification on problems.
- j)** Order wreaths from Legion for November 11, 2022.

**11) Next Meeting: November 21, 2022 at 10 am**

**12) Adjournment: Wes – To adjourn the HID regular board meeting at 2:43 am/pm.**

**He**

---

**Wes Mufford, Chair**

---

**Sharon Carey, Office Clerk**