

Regular Monthly Board Meeting Minutes

Hedley Improvement District

July 15, 2024, at 10:00am

Trustees Present: Wes Mufford, John Todd, Dave Peers, Stephen Alderson

Corporate Administrator: Maria Manazza

Water Operator: Kathleen Conabree

Fire Department: Michael South -Deputy Chief

- 1) **Call to order:** Wes Mufford (Chair) called the meeting to order @ 10:00am
- 2) **Approval of Agenda: Motion** – Dave/Stephen motioned to adopt the agenda as presented. Carried.
- 3) **Adoption and acceptance of the previous minutes: Motion** - Dave/Stephen to accept and approve the minutes from June 17, 2024. Carried.
- 4) **Business arising from previous minutes and unfinished business:**

Administrative Report: Pumphouse Update:

- Our Electrician and generator specialist is currently working on the design of our new pumphouse electrical system and is in communication with Value Contracting Pumps.
- We are currently in the design stage. The trustees feel confident in moving forward with the pumphouse remediation without tapping into the reserve funds.
- After consulting with Fortis BC, the electrical inspector has determined that the HID only needs to apply for a new main service permit. Drawings are not required to submit the permit.
- Ball Park Line Extension and Repairs: There are no new updates.

- 5) **New Business:** N/A

6) Petitions and Delegations: N/A

7) Reports:

1. Administrative Report delivered by: Maria Manazza

Note: During the trustee discussion on voter eligibility, it was observed that a spouse must be listed on the title in order to cast a vote.

Motions: You may have observed that the agenda no longer includes a motion to “accept” the presented reports. For detailed information, I will refer to page 23 of Roberts Rules of Order under Basic Procedures.

“It is not customary to make a motion to receive a communication or a committee report, which means only to permit or cause such a paper to be read. This is an example of a case in the ordinary routine of business where the formality of a motion “to receive” a communication after it has been read is meaningless and should therefore be avoided.

Update: The HID is still making progress with the CRA issues.

2. Fire Report delivered by: Michael South

3. Water Report delivered by: Kathleen Conabree

4. Financial Report delivered by: John Todd

a) June 2024- Water

b) June 2024 -Fire

c) June 2024- Balance Sheet

8) Bylaws and Resolutions: N/A

9) Conclude Meeting:

- a) Next Meeting scheduled for August 19th, 2024, at the Hedley Centre
- b) Meeting was adjourned at 11:02 by Wes Mufford



Wes Mufford, Chair



Maria Manazza, Corporate Administrator