

## **Regular Monthly Board Meeting Minutes**

Hedley Improvement District

July 21, 2025, at 10:00am

Hedley Centre

**Trustees Present:** Wes Mufford, John Todd, Dave Peers, Stephen Alderson, Evelyn Petterson

**Corporate Administrator:** Maria Manazza

**Water Operator:** Kathleen Conabree

**Fire Department:** Cory Pelletier

- 1) **Call to order:** Wes Mufford (Chair) called the meeting to order @ 10:00AM
- 2) **Approval of Agenda:** Dave/Stephen moved to adopt the agenda as presented.  
Carried.
- 3) **AGM 2025 Follow-Up – Appointment of Chairperson**  
John Todd moved to appoint Wes Mufford as Chairperson of the Board of Trustees.  
Stephen seconded the motion.  
Carried.
- 4) **Adoption and acceptance of the previous minutes:** Dave/Evelyn moved to accept the previous minutes from June 16th, 2025.  
Carried.
- 5) **Petitions and Delegations:** N/A  
**Reports:**
  1. **Administrative Report Summary:** Maria Manazza read the Administrative Report.

**Date:** July 21st, 2025

**Prepared by:** Maria Manazza

**Subject:** HID Monthly Report Highlights

### **1. Annual General Meeting (AGM)**

The Hedley Improvement District recently held its 73rd Annual General Meeting, which was attended with 17 residents present. We are pleased to welcome Evelyn Petterson as our newly elected trustee.

### **2. Fire Department Monthly Report Summary: Cory Pelletier Read the Fire Report**

June 2025 Fire Report

Since June 16, 2025, HID Meeting the fire department has responded to the following

- We had 3 First Responder call outs, 1 was a false call
- We had zero Fire calls

Our department currently has 19 members, including 2 First Responders & 2 Recruits. We had 2 members pass probation, 1 member unfortunately had to resign due to work schedule, but has the option to return in the future.

We would like to remind residents that Hedley is under Extreme fire conditions, and we are under a Fire ban including campfires within the town limits.

Thanks Corey Pelletier

HVFD Deputy Chief

### **3. Water Report: Kathleen Conabree read the water report:**

June – July, 2025 / Water Operator: Kathleen Conabree

1. Water Report was given to Trustees at monthly board meeting by the water operator, as normal.
2. Tuesday bacteriological water tests taken every week & delivered to Keremeos lab with all clear results, also as normal.
3. June arsenic test delivered to Keremeos. The result this month was 9.77 PPB, and is now critically high. The results from the second test were taken the following Tuesday on June 3<sup>rd</sup> & resulted in a higher reading of 9.91 PPB/10 MAC.

4. The aquifer level on June 15 was 51'10" below the surface. July 1st the level had lowered to 51' 8" below surface and on July 15<sup>th</sup> the aquifer was 52 ft below surface.
5. On Monday June 30<sup>th</sup> the Request for Proposals outlined in previous water reports and approved by the trustees on June 19, was uploaded to the BC Bids website with a deadline for submission to the HID of August 8, 2025. Since then, we have received emails requesting further information from 5 Proposers and one request to extend the deadline by a week or two. Emails have been sent to submit the documentation they've requested.
6. Some months ago, I sent an email and made a call to Dr. Gilles Wendling of GW Solutions to clarify where exactly the present northern border of the Similkameen aquifer was located. I never heard back but last week received a call from Antonio Barrosso who is now the CEO of GW solutions to discuss potential options for arsenic remediation. Gerry Wilkin was present during this call. A number of options were discussed (treatment plants such as media tanks, Reverse Osmosis, new wells etc). However, given HID's budgetary restrictions, Barrosso also discussed the possibility and potential cost of redeveloping the present wells in situ. Decommissioning the 60 HP well altogether and replacing it with another 30 or 40 HP submersible soft-start pump was one solution, and raising the level of the pump(s) in the aquifer was another. This is a conversation that merits further exploration with GW solutions and more detailed research into this potential for arsenic remediation.
7. Ongoing leak detection and repair is scheduled for the rest of the summer. Three of these digs have been completed at the east end of Webster St Bridge, at valve 55 behind the museum and one at 949 2<sup>nd</sup> Ave.
8. On Thursday July 17<sup>th</sup> a repair was started at 949 Second Ave, which has had a long-suspected leak. The water pressure was so low it could not be recorded on the pressure gauge. The previous owner had installed an unapproved method for increasing the water pressure to his irrigation by diverting the (already low) house water pressure to a separate pipe in order to irrigate outside his home. The present owner had the pipes redone in the home and managed to increase his water pressure to approx. 25 psi with a waterflow of less than 3 GPM. Two leaks were apparent upon digging it out, one on either side of the curbstop. Once repairs were completed on Friday July 18<sup>th</sup>, the pressure was at 42 PSI and flow test resulted in an increase to 5 GPM. It was noted by Dave Peers that the 1" galvanized steel pipe was 50% occluded but that the curbstop was functioning well.
9. On Tuesday July 23<sup>rd</sup> a fourth dig is planned at 5236 Webster St to alleviate a potential leak and increase the water pressure/flow and, for efficiency while digging there, we will install a new curbstop connecting this property directly to the blue brute line, given that with time the steel line

feeding 2<sup>nd</sup> Ave will have to be removed and those properties connected to the blue brute. The pressure upon first test was approx 25 PSI but once we had turned off the valve feeding the property at 949 2<sup>nd</sup> Ave it increased to around 40 PSI, which told us there was indeed a leak at 949 2<sup>nd</sup> Ave. Therefore, it was determined to repair the leak at 949 2<sup>nd</sup> Ave first (see item 8. Above). This dig will have to be sensitively handled as the as-built drawings show that in parts, the telemetry cable which feeds information to the pumphouse, lays within the same trench as the blue brute line. The telemetry cable appears to diverge into its own trench at or near the area where the new curbstop will be located.

**Pumpage - June 16 – July 21 2025: (35 days) 8,843,800 total gallons as compared to 4,464,100 gallons last month.**

**Average June 16 – July 21 2025: 252,680 gal/day**

***For the period of this report pump hours were 19.13 hours per 24-hour day.***

#### **4. Financial Report Summary: John Todd read the Financial Report.**

**Note:** The full financial report is available at the HID office.

##### **Income Statement (January 1 to June 30, 2025)**

###### **Water**

- **Total Revenue: \$126,127**
- **Total Expenses: \$67,022 (Budget: \$189,200)**
- **Net Income: \$59,105**

###### **Fire and Street Lighting**

- **Total Revenue: \$18,322**
- **Total Expenses: \$78,187 (Budget: \$134,100)**
- **Net Income: -\$59,865**

##### **Balance Sheet (as of June 30, 2025)**

- **Total Assets: \$1,716,378**
- **Total Liabilities: \$41,251**
- **Equity: \$1,675,127**

#### **5) Bylaws & Resolutions: Honorarium Resolution #182**

Motion to accept: Dave

Seconded by Evelyn - Carried

#### **6) Old Business: N/A**

#### **7) New Business:**

- a) **Ballot Disposal Decision** – The Board decided that the election ballots from the AGM will be destroyed by the Administrator through shredding, once the two- week retention period following the AGM has passed.

Motion to accept: John

Second: Dave

Carried

**8) Conclude Meeting:**

a) Next Meeting scheduled for August 18th, 2025, @ 10:00AM at the Hedley Centre

b) Meeting was adjourned at 10:18 by Wes Mufford



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Wes Mufford, Chair



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Maria Manazza, Corporate Administrator